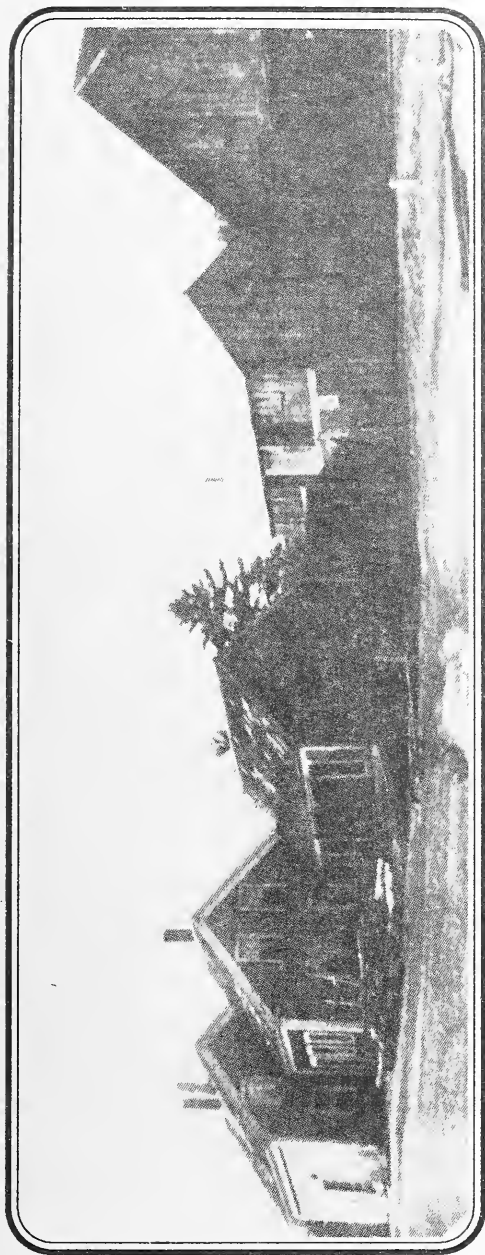


# 1991 Grafton, New Hampshire



REPORT OF THE TOWN OFFICERS FOR  
THE YEAR ENDING DECEMBER 31, 1991

11  
352.41  
673  
1991

## About The Cover

The former Almer Davis property (circa 1900) on the corner of Library Road and Route 4. The Town purchased the property for the expansion of the fire station and town offices in 1990.

**ANNUAL REPORT**

**of the**

**OFFICERS**

**of the**

**TOWN OF GRAFTON**

**NEW HAMPSHIRE**

**1991**



### **Josephine Thoresen**

April 20, 1920 - December 11, 1991

This year's town report is dedicated to the memory of Josephine, "Jo" Thoresen. A native of Ireland, Jo was a gregarious lady who, with her husband Jim, have been one of Grafton's stalwart supporters. Their most prominent gift has been a matching grant of land, that with a similar sized lot, comprises Grafton's recreation field. So as you enjoy the good times on the field this year, think of Jo, for her spirit will be there.

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## **TOWN OFFICERS**

### **MODERATOR**

Merle Kenyon '92

### **TOWN CLERK**

Dorothy Davis '92

### **TREASURER**

June Burrington '92

### **TAX COLLECTOR**

Donna Dugan '92

### **ROAD AGENT**

John Bassett '92

### **SELECTMEN**

Chester Martin '94

Frank Neufell '93

Kenneth Cushing '92

### **BUDGET COMMITTEE**

William Hewitt '94

William Pratt '93

Christopher Rollins '92

### **POLICE**

Chief

Francis LaLiberte '92

Deputy

Merle Kenyon

Deputy

Joseph Thomas Jr.

### **TRUSTEES OF THE TRUST FUNDS**

Deborah Hazelton '94

Marion Seamans '93

Judith Gleason (Appt.)

Elaine Sawyer '92

### **LIBRARY TRUSTEES**

Linda Huntley '94

Marion Maddalena '93

Deborah Hazelton '92

### **SUPERVISORS OF THE CHECKLIST**

Betty Stiles '96

Anna Huntley '94

Thelma Downs '92

### **CEMETERY TRUSTEES**

Frank Clough '94

Randal Martin '93

Jodi Jackson '92

Barbara Tate (Appt.) '92

### **PLANNING BOARD**

Francis Lombardi '94 • Janice Harvey '94 • Robert Morse '93 • Marian Morse '92

### **RECREATION COMMITTEE**

Eileen LaLiberte • Judy Swirski • Lorraine Clough • Louise Gallup

### **AUDITORS**

Pamela Grinley '93

Diane Joyce '92

### **FIRE COMMISSIONERS**

Donald Gallup '92

Brewster Gove '92

Richard Williams '92

### **FIRE WARDEN**

Paul C. Gove

### **TOWN HALL SUPERINTENDENT**

Louise Gallup

### **SELECTMEN'S CLERK**

Betty Stiles

## SUMMARY OF 1991 WARRANT ARTICLES

- Article 1. All officers duly elected.
- Article 2. Voted to hear report of Budget Committee and act thereon.
- Article 3. Voted to pay McRae property loan from Town Offices Capital Reserve Fund (\$66,680.70 including interest)
- Article 4. Voted to discontinue Town Offices Capital reserve fund and use monies including interest for the renovation of McRae property into town offices. (23,035 plus interest). A public hearing to be held and a more solid plan to be presented.
- Article 5. Defeated article to raise 50,000 for new fire station.
- Article 6. Voted \$41,000 for a new dump truck (from CRF).
- Article 7. Voted 45,000 to repair Riddle Hill Bridge (from CRF).
- Article 8. Voted 50,000 to be added to previously established capital reserve funds.
- Article 9. Voted 4,000 for a town audit.
- Article 10. Defeated article to put a two year moratorium on renovation of McRae property.
- Article 11. Defeated article to adopt procedure to make dump self financing over a period of time.
- Article 12. Defeated article to abolish the Critical Resource Protection Ordinance.
- Article 13. Voted to discontinue Beers Road leading 490 feet off Kinsman Highway. This road is surrounded by land owned by J. Frothingham.
- Article 14. Voted to authorize Selectmen to apply for and receive and expend federal or state funds for purpose set forth in budget and account for same.
- Article 15. Voted to authorize Selectmen to borrow in anticipation of taxes.

# WARRANT FOR THE TOWN OF GRAFTON THE STATE OF NEW HAMPSHIRE

THE POLLS WILL BE OPEN FROM 11 A.M. TO 7 P.M.

To the inhabitants of the Town of Grafton in the County of Grafton in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at Grafton Town Hall in said Grafton on Tuesday, the tenth day of March, next, between the hours of 11 a.m. and 7 p.m. to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing and any other action required to be inserted on the official ballot and to act on the remaining articles at 1 p.m., Saturday, March 14th, 1992 at the Grafton Town Hall:
2. To see if the Town will vote to hear a report from the Budget Committee and to raise and appropriate the sum of \$450,861 as detailed below and recommended by the Budget Committee for general town maintenance. This does not include special warrant articles which follow and are also recommended by the Budget Committee.

## GENERAL GOVERNMENT

|                             |              |         |
|-----------------------------|--------------|---------|
| Executive                   | 24,500       |         |
| Elec., Reg., & Vital Stat.  | 3,500        |         |
| Financial Administration    | 8,800        |         |
| Revaluation of Property     | 3,100        |         |
| Legal Expense               | 7,500        |         |
| Employee Benefits - FICA    | 11,500       |         |
| Planning and Zoning         | 2,000        |         |
| General Government Bldg.    | 5,500        |         |
| Cemeteries                  | 4,000        |         |
| Insurance                   | 43,000       |         |
| Advertising and Reg. Assoc. | 2,666        |         |
| Contingency Fund            | <u>2,000</u> |         |
|                             |              | 118,066 |

## PUBLIC SAFETY

|               |            |        |
|---------------|------------|--------|
| Police        | 13,880     |        |
| Ambulance     | 4,000      |        |
| Fire          | 6,500      |        |
| Civil Defense | <u>100</u> |        |
|               |            | 24,480 |

## HIGHWAYS & STREETS

|                      |              |         |
|----------------------|--------------|---------|
| Highways and Streets | 194,433      |         |
| Street Lighting      | <u>3,000</u> |         |
|                      |              | 197,433 |



|                               |               |                |
|-------------------------------|---------------|----------------|
| <b>SANITATION</b>             |               |                |
| Solid Waste Disposal          | <u>50,000</u> | 50,000         |
| <b>HEALTH</b>                 |               |                |
| Health Agencies and Hospitals | 3,612         |                |
| Health Department             | <u>500</u>    | 4,112          |
| <b>WELFARE</b>                |               |                |
| Direct Assistance             | <u>10,000</u> | 10,000         |
| <b>CULTURE AND RECREATION</b> |               |                |
| Parks and Recreation          | 5,270         |                |
| Library                       | 2,800         |                |
| Patriotic Purposes            | <u>700</u>    | 8,770          |
| <b>DEBT SERVICE</b>           |               |                |
| Interest on TAN               | <u>37,000</u> | 37,000         |
| <b>CAPITAL OUTLAY</b>         |               |                |
| Recreation Field              | <u>1,000</u>  | 1,000          |
| <b>GRAND TOTAL</b>            |               | <b>450,861</b> |

3. To see if the Town will vote to raise and appropriate a sum not to exceed 77,000 for the purpose of a New Fire Station, and to authorize the withdrawal of \$50,000 plus accrued interest to time of withdrawal from the Capital Reserve Fund, created for that purpose and the balance to come from general taxation.
4. To see if the Town will vote to raise and appropriate a sum not to exceed \$12,000 for the purpose of publishing the history book.
5. To see if the Town will vote to raise and appropriate a sum not to exceed \$10,000 for the purpose of purchasing a compactor for the transfer station.
6. To see if the Town will vote to raise and appropriate a sum not to exceed \$9,177 for the purpose of putting exterior finish on the new Town Office building.
7. To see if the Town will vote to establish a Capital Reserve Fund under provisions of RSA 53:1 for the purpose of a new police cruiser and to raise and appropriate the sum of \$5,000 to be placed in this fund.
8. To see if the Town will vote to raise and appropriate the sum not to exceed \$2,500 for the purpose of Library repairs.

9. To see if the Town will vote to raise and appropriate the sum of \$39,500 to be placed into established Capital Reserve Funds as follows:

|                      |               |
|----------------------|---------------|
| Bridge Replacement   | 10,000        |
| Property Reappraisal | 7,000         |
| Ambulance            | 10,000        |
| Highway Equipment    | 10,000        |
| Recreation Shelter   | 2,500         |
| <b>TOTAL</b>         | <b>39,500</b> |

10. To see if the Town will vote to authorize the Selectmen to sell at public auction any property acquired by tax deed.
11. To see if the Town will vote to repeal Article #25 of the 1987 Annual Town Meeting Warrant, thus abolishing the Critical Resource Protection Ordinance. (Recommended by Planning Board)
12. To see if the Town will vote to repeal the Building Notification Ordinance.
13. To see if the Town will vote to adopt an ordinance which will require the Selectmen to put out to bid yearly, all purchases of petroleum products "fuel etc." used by Town departments. (by petition)
14. To instruct the Selectmen to form a citizen's committee to study appointment of a part time Assistant Administrator or Town Manager. Establishing of said appointments to be presented for Town vote at next annual Town Meeting. (by petition)
15. To see if the Town will vote to authorize the Board of Selectmen to apply for, receive and expend Federal and State grants which may become available during the course of the year, in accordance with RSA 31:95-b and also to accept and expend money from any other government unit or private source to be used for purposes for which the Town may legally appropriate money. (majority vote required)
16. To see if the Town will vote to authorize the Selectmen to borrow in anticipation of taxes.

SELECTMEN OF GRAFTON

Chester H. Martin

Frank J. Neufell

Kenneth R. Cushing

## - NOTES -

# BUDGET OF THE TOWN OF GRAFTON, N.H.

## BUDGET FOR TOWNS WHICH HAVE ADOPTED THE PROVISIONS OF THE MUNICIPAL BUDGET LAW

| PURPOSES OF APPROPRIATION<br>(RSA 31:4) | Actual<br>Appropriations<br>Current<br>Year | Actual<br>Expenditures<br>Current<br>Year | Selectmen's |             | Budget<br>Committee<br>Recommended | Budget<br>Committee<br>Not<br>Recommended |
|---|---|---|-------------|-------------|------------------------------------|---|
|   |   |   | Budget      | Ensluing    |                                    |   |
|   |   |   | Fiscal Year | Fiscal Year |                                    |   |
| GENERAL GOVERNMENT                      |   |   |             |             |                                    |   |
| Executive                               | 24,155                                      | 23,902                                    | 24,500      |             | 24,500                             |   |
| Elec., Reg., & Vital Stat.              | 1,815                                       | 2,024                                     | 3,500       |             | 3,500                              |   |
| Financial Administration                | 8,829                                       | 7,469                                     | 8,800       |             | 8,800                              |   |
| Revaluation of Property                 | 3,100                                       | 2,340                                     | 3,100       |             | 3,100                              |   |
| Legal Expense                           | 7,500                                       | 1,681                                     | 7,500       |             | 7,500                              |   |
| Employee Benefits - FICA                | 11,500                                      | 10,660                                    | 11,500      |             | 11,500                             |   |
| Planning and Zoning                     | 2,000                                       | 1,452                                     | 2,000       |             | 2,000                              |   |
| General Government Bldg.                | 4,800                                       | 5,380                                     | 5,500       |             | 5,500                              |   |
| Cemeteries                              | 4,000                                       | 4,000                                     | 4,000       |             | 4,000                              |   |
| Insurance                               | 43,000                                      | 35,482                                    | 43,000      |             | 43,000                             |   |
| Advertising and Reg. Assoc.             | 2,696                                       | 2,696                                     | 2,666       |             | 2,666                              |   |
| Audit                                   | 4,000                                       | 3,150                                     |             |             |                                    |   |
| Contingency Fund                        | 2,000                                       | 2,027                                     | 2,000       |             | 2,000                              |   |

**PUBLIC SAFETY**

|               |        |        |        |        |
|---------------|--------|--------|--------|--------|
| Police        | 13,000 | 12,982 | 13,880 | 13,880 |
| Ambulance     | 4,000  | 4,165  | 4,000  | 4,000  |
| Fire          | 6,500  | 6,478  | 6,500  | 6,500  |
| Civil Defense |        |        | 100    | 100    |

**HIGHWAYS & STREETS**

|                      |         |         |         |         |
|----------------------|---------|---------|---------|---------|
| Highways and Streets | 194,433 | 194,422 | 194,433 | 194,433 |
| Bridges              | 45,000  | 45,000  |         |         |
| Street Lighting      | 3,000   | 2,220   | 3,000   | 3,000   |

**SANITATION**

|                      |        |        |        |        |
|----------------------|--------|--------|--------|--------|
| Solid Waste Disposal | 57,000 | 56,965 | 57,000 | 50,000 |
|                      |        |        |        | 7,000  |

**HEALTH**

|                               |       |       |       |       |
|-------------------------------|-------|-------|-------|-------|
| Health Agencies and Hospitals | 3,360 | 3,360 | 3,612 | 3,612 |
| Health Department             | 500   | 404   | 500   | 500   |

**WELFARE**

|                   |       |       |        |        |
|-------------------|-------|-------|--------|--------|
| Direct Assistance | 8,500 | 9,883 | 10,000 | 10,000 |
|-------------------|-------|-------|--------|--------|

**CULTURE AND RECREATION**

|                      |       |       |        |        |
|----------------------|-------|-------|--------|--------|
| Parks and Recreation | 4,640 | 5,362 | 5,270  | 5,270  |
| Library              | 2,800 | 2,185 | 2,800  | 2,800  |
| Patriotic Purposes   | 200   | 128   | 700    | 700    |
| History Book         |       |       | 12,000 | 12,000 |

**DEBT SERVICE**

|                                |        |        |        |        |
|--------------------------------|--------|--------|--------|--------|
| Princ.-Long Term Bonds & Notes | 65,500 | 65,500 |        |        |
| Int.-Long Term Bonds & Notes   | 1,181  | 1,181  |        |        |
| Interest on TAN                | 36,000 | 36,690 | 37,000 | 37,000 |

# CAPITAL OUTLAY

|                            |        |        |        |
|----------------------------|--------|--------|--------|
| Recreation Field           | 1,504  | 1,000  | 1,000  |
| Dump Truck                 | 41,000 |        |        |
| Renovations Mun. Bldg.     | 19,134 |        |        |
| Library repair             |        | 2,500  | 2,500  |
| Compactor                  |        | 10,000 | 10,000 |
| Town Office Bldg. Exterior |        | 9,177  | 9,177  |
| Fire Station               |        | 77,000 | 77,000 |

# OPERATING TRANSFERS OUT

|                      |           |        |        |
|----------------------|-----------|--------|--------|
| Police               |           | 5,000  | 5,000  |
| Bridge Replacement   | 10,000    | 10,000 | 10,000 |
| Property Reappraisal | 5,000     | 7,000  | 7,000  |
| Ambulance            | 10,000    | 10,000 | 10,000 |
| Highway Equipment    |           | 10,000 | 10,000 |
| Rec Shelter          |           | 2,500  | 2,500  |
| Fire Station         | 25,000.00 |        |        |

TOTAL APPROPRIATIONS 680,544 660,826 613,038 606,038 7,000

TOTAL AMOUNT RECOMMENDED BY BUDGET COMMITTEE  
10% OF AMOUNT RECOMMENDED LESS EXCLUSIONS (no exclusions)  
ADD TOTAL AMOUNT RECOMMENDED BY BUDGET COMMITTEE  
MAXIMUM AMOUNT THAT MAY BE APPROPRIATED

606,068  
60,604  
606,038  
666,642

# SOURCES OF REVENUE

|   | Estimated<br>Revenues<br>Current<br>Year | Actual<br>Revenues<br>Current<br>Year | Selectmen's<br>Budget<br>Ensuing<br>Year | Estimated<br>Revenues<br>Ensuing<br>Year |
|---|--|---------------------------------------|--|--|
| <b>TAXES</b>                              |  |                                       |  |  |
| Land Use Change Taxes                     | 10,795                                   | 10,795                                |  |  |
| Yield Taxes                               | 13,000                                   | 14,503                                | 14,000                                   | 14,000                                   |
| Int. & Pen. on Delinquent Taxes           | 22,600                                   | 20,442                                | 20,000                                   | 20,000                                   |
| Inventory Penalties                       | 1,300                                    | 1,400                                 | 1,300                                    | 1,300                                    |
| <b>LICENSES AND PERMITS</b>               |  |                                       |  |  |
| Motor Vehicle Permit Fees                 | 38,000                                   | 46,835                                | 45,000                                   | 45,000                                   |
| Other Licenses, Permits & Fees            | 1,100                                    | 1,445                                 | 1,000                                    | 1,000                                    |
| <b>INTERGOVERNMENTAL REVENUES - STATE</b> |  |                                       |  |  |
| Shared Revenue                            | 8,226                                    | 8,226                                 | 7,000                                    | 7,000                                    |
| Highway Block Grant                       | 79,973                                   | 79,973                                | 79,897                                   | 79,897                                   |
| State & Fed. Forest Land Reimb.           |  | 170                                   |  |  |
| Gas Tax Refund                            |  | 1375                                  | 1,000                                    | 1,000                                    |
| Railroad Tax                              |  | 864                                   |  |  |
| <b>CHARGES FOR SERVICES</b>               |  |                                       |  |  |
| Income from Departments                   | 1,300                                    | 1,358                                 |  |  |
| <b>MISCELLANEOUS REVENUES</b>             |  |                                       |  |  |
| Sale of Municipal Property                | 1,000                                    | 1,393                                 | 11,000                                   | 6,000                                    |
| Interest on Investments                   | 25,000                                   | 26,804                                | 20,000                                   | 20,000                                   |
| Refunds                                   | 3,400                                    | 2,725                                 | 2,000                                    | 2,000                                    |

|  |                  |                  |               |                       |
|--|------------------|------------------|---------------|-----------------------|
| <b>INTERFUND OPERATING TRANSFERS IN</b>                                    |                  |                  |               |                       |
| Capital Reserve Fund   | 175,716          | 172,681          | 52,000        | 52,000                |
| Trust and Agency Funds   | 3,360            | 3,360            | 3,612         | 3,612                 |
| <b>OTHER FINANCING SOURCES</b>   |                  |                  |               |                       |
| Fund Balance   | <u>15,000.00</u> | <u>15,000.00</u> | <u>15,000</u> | <u>15,000</u>         |
| <b>TOTAL REVENUES AND CREDITS</b>  | 399,770          | 409,349          | 272,809       | 267,809               |
| <b>Total Appropriation</b>   |                  |                  |               |                       |
|  |                  |                  |               | <u>606,038</u>        |
| <b>Less: Amount of Estimated Revenues, Exclusive of Taxes</b>              |                  |                  |               |                       |
|  |                  |                  |               | 267,809               |
| <b>Amount of Taxes to be Raised (Exclusive of School and County Taxes)</b> |                  |                  |               |                       |
|  |                  |                  |               | <u><u>338,229</u></u> |



## SUMMARY INVENTORY OF VALUATION

|  | ASSESSED<br>VALUATION | TOTALS            |
|--|-----------------------|-------------------|
| Value of all lands   |                       |                   |
| 1. Assessed value of Current Use Land<br>(11,960.58 acres) | 256,600.00            |                   |
| 2. Assessed value of all other land<br>(14,916.75 acres)   | <u>12,286,150.00</u>  |                   |
| <b>Total of Taxable Land</b>                               |                       | 12,542,750.00     |
| Value of Buildings Only                                    |                       |                   |
| Residential  | 17,980,000.00         |                   |
| Manufactured   | <u>468,050.00</u>     |                   |
| <b>Total of Taxable Buildings</b>                          |                       | 18,448,050.00     |
| Public Utilities   |                       |                   |
| Electric   |                       | 521,750.00        |
| <b>Valuation Before Exemptions</b>                         |                       | 31,512,550.00     |
| Elderly Exemptions (16)                                    |                       | <u>235,000.00</u> |
| <b>Net Valuation on which tax is computed</b>              |                       | 31,277,550.00     |

# STATEMENT OF APPROPRIATION TAXES ASSESSED FOR THE TAX YEAR 1991

## General Government

|                                  |           |
|----------------------------------|-----------|
| Town Officers Salaries           | 22,620.00 |
| Town Officers Expenses           | 11,000.00 |
| Election & Registration Expenses | 800.00    |
| Cemeteries                       | 4,000.00  |
| General Government Buildings     | 4,500.00  |
| Reappraisal of Property          | 3,100.00  |
| Planning & Zoning                | 2,000.00  |
| Legal Expense                    | 7,500.00  |
| Advertising & Regional Assoc.    | 3,350.00  |
| Contingency Fund                 | 2,000.00  |

## Public Safety

|                   |           |
|-------------------|-----------|
| Police Department | 13,000.00 |
| Fire Department   | 6,500.00  |

## Highway, Streets, Bridges

|                                |            |
|--------------------------------|------------|
| Town Maintenance               | 174,433.00 |
| General Highway Dept. Expenses | 20,000.00  |
| Street Lighting                | 3,000.00   |

## Sanitation

|                      |           |
|----------------------|-----------|
| Solid Waste Disposal | 57,000.00 |
|----------------------|-----------|

## Health

|                             |          |
|-----------------------------|----------|
| Health Department           | 500.00   |
| Hospitals and Ambulances    | 4,000.00 |
| Vital Statistics            | 25.00    |
| Mascoma Home Health Service | 3,360.00 |

## Welfare

|                    |          |
|--------------------|----------|
| General Assistance | 8,500.00 |
|--------------------|----------|

## Culture and Recreation

|                    |          |
|--------------------|----------|
| Library            | 2,800.00 |
| Parks & Recreation | 4,640.00 |
| Patriotic Purposes | 200.00   |
| Recreation Field   | 1,500.00 |

|  |                   |
|--|-------------------|
| <b>Debt Service</b>                        |                   |
| Principal of Long-Term Bonds & Notes       | 65,500.00         |
| Interest Expense - Long-Term bonds & Notes | 1,181.00          |
| Interest Expense - Tax Anticipation Notes  | 36,000.00         |
| <b>Capital Outlay</b>                      |                   |
| McRae Renovations                          | 23,035.00         |
| Town Audit                                 | 4,000.00          |
| New Truck                                  | 41,000.00         |
| Riddle Hill Bridge Repair                  | 45,000.00         |
| <b>Operating Transfers Out</b>             |                   |
| Payments to Capital Reserve Funds          | 50,000.00         |
| <b>Miscellaneous</b>                       |                   |
| FICA, Retirement & Pension Contributions   | 11,500.00         |
| Insurance                                  | 43,000.00         |
|  | <hr/>             |
| <b>Total Appropriations</b>                | <b>680,544.00</b> |

## SOURCES OF REVENUE

|  |           |
|--|-----------|
| <b>Taxes</b>                               |           |
| Yield Taxes                                | 13,000.00 |
| Interest and Penalties on Taxes            | 22,600.00 |
| Inventory Penalties                        | 1,300.00  |
| Land Use Change Tax                        | 10,795.00 |
| <b>Intergovernmental Revenues - State</b>  |           |
| Shared Revenue-Block Grant                 | 8,226.00  |
| Highway Block Grant                        | 79,973.00 |
| Railroad Tax                               | 864.00    |
| <b>Licenses and Permits</b>                |           |
| Motor Vehicle Permit Fees                  | 38,000.00 |
| Dog Licenses                               | 400.00    |
| Business Licenses, Permits and Filing Fees | 700.00    |
| <b>Charges for Services</b>                |           |
| Rent of Town Property                      | 1,300.00  |

**Miscellaneous Revenues**

|                                   |           |
|-----------------------------------|-----------|
| Interest on Deposits              | 25,000.00 |
| Sale of Town Property & Recycling | 1,000.00  |
| Refunds                           | 3,400.00  |

**Other Financing Sources**

|                                  |                  |
|----------------------------------|------------------|
| Withdrawals from Capital Reserve | 175,716.00       |
| Income from Trust Funds          | 3,360.00         |
| Fund Balance                     | <u>15,000.00</u> |

**TOTAL REVENUES AND CREDITS****400,634.00****TAX CREDITS**

|  |              |                 |
|--|--------------|-----------------|
| Paraplegic, double amputee's owning<br>specially adapted homesteads, with VA<br>assistance   | 1            | EXEMPT          |
| Totally and permanently disabled veterans,<br>their spouses or widows, and the widows<br>of veterans who died or were killed on<br>active duty | 1            | 1,400.00        |
| Other war service credits  | 67           | 6,700.00        |
| <b>TOTAL NUMBER AND AMOUNT</b>   | <b>69.00</b> | <b>8,100.00</b> |

# COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR 1991

| Title of Appropriation        | Appropriation | Reimbursements and Receipts | Total Amt. Available | Expenditures | Unexpended |            |
|-------------------------------|---------------|-----------------------------|----------------------|--------------|------------|------------|
|                               |               |                             |                      |              | Balance    | Overdrafts |
| Executive                     | 24,155.00     |                             | 24,155.00            | 23,902.00    | 253.00     | 0.00       |
| Elec., Reg., & Vital Stat.    | 1,815.00      |                             | 1,815.00             | 2,024.00     | 0.00       | 209.00     |
| Financial Administration      | 8,829.00      |                             | 8,829.00             | 7,469.00     | 1,360.00   | 0.00       |
| Cemeteries                    | 4,000.00      |                             | 4,000.00             | 4,000.00     | 0.00       | 0.00       |
| General Government Buildings  | 4,800.00      |                             | 4,800.00             | 5,380.00     | 0.00       | 580.00     |
| Property Reappraisal          | 3,100.00      |                             | 3,100.00             | 2,340.00     | 760.00     | 0.00       |
| Planning & Zoning             | 2,000.00      |                             | 2,000.00             | 1,452.00     | 548.00     | 0.00       |
| Legal Expense                 | 7,500.00      |                             | 7,500.00             | 1,681.00     | 5,819.00   | 0.00       |
| Advertising & Regional Assoc. | 2,696.00      |                             | 2,696.00             | 2,696.00     | 0.00       | 0.00       |
| Contingency Fund              | 2,000.00      |                             | 2,000.00             | 2,027.00     | 0.00       | 27.00      |
| Audit                         | 4,000.00      |                             | 4,000.00             | 3,150.00     | 850.00     | 0.00       |
| Police Department             | 13,000.00     |                             | 13,000.00            | 12,982.00    | 18.00      | 0.00       |
| Fire Department               | 6,500.00      |                             | 6,500.00             | 6,478.00     | 22.00      | 0.00       |
| Town Maintenance              | 174,433.00    |                             | 174,433.00           | 174,409.00   | 24.00      | 0.00       |
| General Highway Expenses      | 20,000.00     |                             | 20,000.00            | 20,013.00    | 0.00       | 13.00      |
| Street Lighting               | 3,000.00      |                             | 3,000.00             | 2,220.00     | 780.00     | 0.00       |
| Solid Waste                   | 57,000.00     |                             | 57,000.00            | 56,965.00    | 35.00      | 0.00       |
| Health Department             | 500.00        |                             | 500.00               | 404.00       | 96.00      | 0.00       |
| Ambulance                     | 4,000.00      |                             | 4,000.00             | 4,165.00     | 0.00       | 165.00     |

|                                  |            |           |            |           |
|----------------------------------|------------|-----------|------------|-----------|
| Mascoma Home Health Services     | 3,360.00   | 3,360.00  | 3,360.00   | 0.00      |
| General Assistance               | 8,500.00   | 8,500.00  | 9,883.00   | 0.00      |
| Library                          | 2,800.00   | 2,800.00  | 2,185.00   | 615.00    |
| Parks & Recreation               | 4,640.00   | 4,640.00  | 5,362.00   | 0.00      |
| Patriotic Purposes               | 200.00     | 200.00    | 128.00     | 72.00     |
| McRae Loan                       | 65,500.00  | 65,500.00 | 65,500.00  | 0.00      |
| McRae Loan Interest              | 1,181.00   | 1,181.00  | 1,181.00   | 0.00      |
| Interest-tax anticipation note   | 36,000.00  | 36,000.00 | 36,690.00  | 0.00      |
| New Town Truck                   | 41,000.00  | 41,000.00 | 41,000.00  | 0.00      |
| Recreation Field                 | 1,500.00   | 1,500.00  | 1,504.00   | 0.00      |
| McRae Property Renovations       | 23,035.00  | 23,035.00 | 19,134.00  | 3,901.00  |
| Payment to Capital Reserve Funds | 50,000.00  | 50,000.00 | 50,000.00  | 0.00      |
| Riddle Hill Bridge               | 45,000.00  | 45,000.00 | 45,000.00  | 0.00      |
| FICA                             | 11,500.00  | 11,500.00 | 10,660.00  | 840.00    |
| Insurance                        | 43,000.00  | 43,000.00 | 35,482.00  | 7,518.00  |
| History Book                     |            | 5,007.00  | 60.00      | 4,947.00  |
| TOTALS                           | 680,544.00 | 5,007.00  | 660,886.00 | 28,458.00 |
|                                  |            |           |            | 3,793.00  |

# FINANCIAL REPORT

## For the Calendar Year Ended December 31, 1991

### TAXES - ALL FUNDS

#### Taxes

|                                 |                  |
|---------------------------------|------------------|
| Property Taxes                  | 1,255,674.63     |
| Yield Taxes                     | 15,553.27        |
| Interest and Penalties on Taxes | <u>21,841.91</u> |

|       |              |
|-------|--------------|
| TOTAL | 1,293,069.81 |
|-------|--------------|

#### Licenses and Permits

|                                   |                 |
|-----------------------------------|-----------------|
| Motor vehicle permit fees         | 46,834.60       |
| Other licenses, permits, and fees | <u>1,444.50</u> |

|       |           |
|-------|-----------|
| TOTAL | 48,279.10 |
|-------|-----------|

### REVENUES

#### From the Federal Government

|                               |           |
|-------------------------------|-----------|
| Housing & Urban Renewal (HUD) | 64,717.33 |
|-------------------------------|-----------|

|       |           |
|-------|-----------|
| TOTAL | 64,717.33 |
|-------|-----------|

#### From the State of New Hampshire

|   |               |
|---|---------------|
| Shared revenue block grant                | 23,690.72     |
| Highway block grant                       | 79,973.87     |
| State & federal forest land reimbursement | 169.70        |
| Gas tax refund                            | 1,375.42      |
| Railroad tax                              | <u>863.71</u> |

|       |            |
|-------|------------|
| TOTAL | 106,073.42 |
|-------|------------|

#### Revenue from miscellaneous sources

|                            |                 |
|----------------------------|-----------------|
| Sale of Municipal Property | 1,393.17        |
| Interest on Investments    | 26,672.01       |
| Rents of Property          | 1,358.00        |
| Refunds                    | <u>2,725.41</u> |

|       |           |
|-------|-----------|
| TOTAL | 32,148.59 |
|-------|-----------|

|   |                 |                     |
|---|-----------------|---------------------|
| <b>Interfund operating transfers in</b>   |                 |                     |
| Transfers from capital reserve fund       | 172,680.79      |                     |
| Transfers from trust & agency funds       | <u>3,360.00</u> |                     |
| <b>TOTAL</b>                              |                 | <b>176,040.79</b>   |
| <b>TOTAL REVENUES FROM ALL SOURCES</b>    |                 | <b>1,720,329.04</b> |
| <b>FUND BALANCE JANUARY 1, 1991</b>       |                 | <b>213,029.33</b>   |
| <b>GRAND TOTAL</b>                        |                 | <b>1,933,358.37</b> |
| <b>EXPENDITURES ALL FUNDS</b>             |                 |                     |
| <b>General Government</b>                 |                 |                     |
| Executive                                 | 23,902.59       |                     |
| Election, registration & vital statistics | 2,023.72        |                     |
| Financial administration                  | 10,618.42       |                     |
| Revaluation of property                   | 2,340.00        |                     |
| Legal expense                             | 1,680.91        |                     |
| FICA                                      | 10,659.77       |                     |
| Planning and zoning                       | 1,452.04        |                     |
| General government building               | 5,380.88        |                     |
| Cemeteries                                | 4,000.00        |                     |
| Insurance not otherwise allocated         | 35,482.35       |                     |
| Advertising and regional association      | 2,696.00        |                     |
| Contingency                               | <u>2,027.00</u> |                     |
| <b>TOTAL</b>                              |                 | <b>102,263.68</b>   |
| <b>Public Safety</b>                      |                 |                     |
| Police                                    | 12,982.04       |                     |
| Ambulance                                 | 4,164.63        |                     |
| Fire                                      | <u>6,477.71</u> |                     |
| <b>TOTAL</b>                              |                 | <b>23,624.38</b>    |
| <b>Highways, Streets, Bridges</b>         |                 |                     |
| Highways and streets                      | 194,422.06      |                     |
| Bridges                                   | 45,000.00       |                     |
| Street Lighting                           | <u>2,220.20</u> |                     |
| <b>TOTAL</b>                              |                 | <b>241,642.26</b>   |
| <b>Sanitation</b>                         |                 |                     |
|   | 56,964.74       |                     |
| <b>TOTAL</b>                              |                 | <b>56,964.74</b>    |



**Health**

|                               |                 |
|-------------------------------|-----------------|
| Administration                | 404.20          |
| Health Agencies and hospitals | <u>3,360.00</u> |

TOTAL 3,764.20

**Welfare**

|                   |                 |
|-------------------|-----------------|
| Direct assistance | <u>9,883.21</u> |
|-------------------|-----------------|

TOTAL 9,883.21

**Culture and Recreation**

|                              |              |
|------------------------------|--------------|
| Parks and recreation         | 5,362.32     |
| Library                      | 2,184.87     |
| Patriotic purposes           | 128.30       |
| Other culture and recreation | <u>59.90</u> |

TOTAL 7,735.39

**Redevelopment and housing**

83,032.67

TOTAL 83,032.67

**Debt Service**

|  |                  |
|--|------------------|
| Principal long term bonds and notes            | 65,500.00        |
| Interest on long term bonds and notes          | 1,180.79         |
| Interest on tax and revenue anticipation notes | 36,690.40        |
| Refunds  | <u>12,049.85</u> |

TOTAL 115,421.04

**Capital Outlay**

|                                    |                  |
|------------------------------------|------------------|
| Rec Field                          | 1,504.62         |
| Machinery, vehicles, and equipment | 41,000.00        |
| Building renovations               | <u>19,133.98</u> |

TOTAL 61,638.60

**Interfund operating transfers out**

|                                    |                  |
|------------------------------------|------------------|
| Transfers to capital reserve funds | <u>50,000.00</u> |
|------------------------------------|------------------|

TOTAL 50,000.00

**Payments to other governments**

|   |                   |
|---|-------------------|
| Taxes paid to county                      | 65,254.00         |
| Taxes paid to precincts/village districts | <u>875,012.50</u> |

|              |                   |
|--------------|-------------------|
| <b>TOTAL</b> | <b>940,266.50</b> |
|--------------|-------------------|

|  |                     |
|--|---------------------|
| <b>Total Expenditures for all Purposes</b> | <b>1,696,236.67</b> |
|--|---------------------|

|                              |                   |
|------------------------------|-------------------|
| <b>Fund Balance 12/31/91</b> | <b>204,860.48</b> |
|------------------------------|-------------------|

|                    |                     |
|--------------------|---------------------|
| <b>GRAND TOTAL</b> | <b>1,901,097.15</b> |
|--------------------|---------------------|

**Reconciliation of School District Liability**

|  |              |
|--|--------------|
| School district liability at the beginning of year | 415,380.00   |
| School district assessment for current year        | 911,422.00   |
| Total liability within current year                | 1,326,802.00 |
| Payments made to school district within the year   | -875,012.00  |
| School district liability at the end of the year   | 451,790.00   |
| New issues during current year                     | 800,000.00   |
| Issues retired during current year                 | -800,000.00  |

|  |      |
|--|------|
| Short-term debt outstanding at end of year | 0.00 |
|--|------|

**GENERAL FUND BALANCE SHEET**

| <b>ASSETS</b>         | <b>Beginning Yr.</b> | <b>End of Year</b> |
|-----------------------|----------------------|--------------------|
| <b>Current assets</b> |                      |                    |
| Cash and equivalents  | 213,029.33           | 204,860.48         |
| Taxes receivable      | 228,405.73           | 249,494.37         |
| Tax liens receivable  | <u>74,694.27</u>     | <u>86,544.21</u>   |
| <b>TOTAL ASSETS</b>   | <b>516,129.33</b>    | <b>540,899.06</b>  |

**LIABILITIES AND FUND EQUITY****Current liabilities**

|                               |                             |               |
|-------------------------------|-----------------------------|---------------|
| Warrants and accounts payable | 4,043.00                    | 4,521.45      |
| Housing Grant                 | 18,946.15                   | 630.81        |
| Due to school districts       | 415,378.00                  | 451,790.00    |
| McRae Renovations             | <u>                    </u> | <u>866.02</u> |

|                          |                   |                   |
|--------------------------|-------------------|-------------------|
| <b>TOTAL LIABILITIES</b> | <b>438,367.15</b> | <b>457,808.28</b> |
|--------------------------|-------------------|-------------------|

**Fund equity**

Reserve for encumbrances

Bridge &amp; History Book

Unreserved fund balance

18,087.90

18,027.10

59,674.2865,063.68**TOTAL FUND EQUITY**

77,762.18

83,090.78

**TOTAL LIABILITIES AND FUND EQUITY**516,129.33540,899.06**FIXED ASSET GROUP OF ACCOUNTS**

As of December 31, 1991

Land and improvements

71,000.00

71,000.00

Buildings

263,600.00

263,600.00

Machinery, vehicles, equipment

433,804.00

474,804.00

Improvements other than buildings

45,000.00

Tax deeded property

23,200.00**TOTAL**

768,404.00

877,604.00

## TOWN CLERK'S REPORT

|              |             |
|--------------|-------------|
| Auto         | \$46,834.60 |
| Dog Licenses | 461.50      |
| Marriage Fee | 80.00       |
| Filing Fee   | <u>8.00</u> |
|              | \$47,384.10 |

Dorothy H. Davis, Town Clerk

## AUDITOR'S CERTIFICATE

This certifies that we have examined the accounts of the Selectmen Treasurer, Town Clerk, Tax Collector, Road Agent, Library Trustees, Trustees of the Trust Funds, Cemetery Accounts, Highway Equipment Fund, Transfer Station Account, Fire Department, Ambulance and Recreation Accounts. We find these accounts correctly cast and properly vouched to the best of our knowledge.

Pamela J. Grinley  
Diane Joyce  
Auditors

# TREASURER'S REPORT

## FISCAL YEAR ENDING DECEMBER 31, 1991

### RECEIVED FROM:

#### Tax Collector:

|   |                    |
|---|--------------------|
| Property Taxes 1991                     | 1,003,565.45       |
| Property Tax Interest 1991              | 226.43             |
| Property Taxes 1990                     | 112,091.31         |
| Property Tax Interest 1990              | 3,388.82           |
| Property Taxes Bought by Town 1990      | 103,524.19         |
| Property Tax Interest Paid by Town 1990 | 7,804.92           |
| Property Taxes Redeemed 1990            | 53,262.02          |
| Property Tax Interest & Cost 1990       | 3,799.07           |
| Property Taxes Redeemed 1989            | 24,919.65          |
| Property Tax Interest & Cost 1989       | 6,191.33           |
| Property Taxes Redeemed 1988            | 23,287.81          |
| Property Tax Interest & Cost 1989       | 7,751.45           |
| Yield Taxes 1991                        | 13,651.13          |
| Yield Tax Interest 1991                 | 164.01             |
| Yield Taxes 1990                        | 852.27             |
| Yield Tax Interest 1990                 | 155.19             |
| Land Use Change Tax 1990                | 10,785.00          |
| Land Use Change Tax Interest 1990       | 165.61             |
| Property Tax Overpayments 1991          | 11.39              |
| Property Tax Overpayments 1990          | 191.85             |
| <b>TOTAL</b>                            | <hr/> 1,375,788.90 |

#### Town Clerk:

|                   |                 |
|-------------------|-----------------|
| Auto Permits      | 46,834.60       |
| Dog Licenses      | 461.50          |
| Marriage Licenses | 80.00           |
| Filing Fees       | 8.00            |
| <b>TOTAL</b>      | <hr/> 47,384.10 |

#### Selectmen:

|                       |                |
|-----------------------|----------------|
| Refunds               | 2,725.41       |
| Sale of Town Property | 1,393.17       |
| Rent of Town Property | 1,358.00       |
| Permits & Fees        | 895.00         |
| <b>TOTAL</b>          | <hr/> 6,371.58 |

**Trustee of Trust Funds:**

|                                     |                   |
|-------------------------------------|-------------------|
| Capital Reserve New Office Building | 66,680.79         |
| Capital Reserve Renovations         | 20,000.00         |
| Capital Reserve Bridge              | 45,000.00         |
| Capital Reserve New Truck           | 41,000.00         |
| Mascoma Home Health Service         | 3,360.00          |
| <b>TOTAL</b>                        | <b>176,040.79</b> |

**State of New Hampshire**

|                      |                   |
|----------------------|-------------------|
| Block Grant          | 79,973.87         |
| Revenue Sharing      | 23,690.72         |
| Gas Tax Refund       | 1,375.42          |
| Railroad Tax         | 863.71            |
| Forest Fire Training | 169.70            |
| <b>TOTAL</b>         | <b>106,073.42</b> |

**Deposits to Checking Account**

|                               |                   |
|-------------------------------|-------------------|
| Money Market Account Transfer | 698,719.00        |
| Certificate of Deposit        | 200,000.00        |
| Checking Account Interest     | 5,340.70          |
|                               | <b>904,059.70</b> |

**Balance January 1, 1991** 115,315.54

**Total Receipts 1991:**

|                                   |                     |
|-----------------------------------|---------------------|
| Received from Tax Collector       | 1,375,788.90        |
| Received from Town Clerk          | 47,384.10           |
| Received from Selectmen           | 6,371.58            |
| Received from Trustee Trust Funds | 176,040.79          |
| Received from State of N.H.       | 106,073.42          |
| Deposit from Accounts             | 904,059.70          |
| <b>TOTAL</b>                      | <b>2,731,034.03</b> |

|                             |              |
|-----------------------------|--------------|
| Less Bad Check 1991         | -54.00       |
| Less Selectmens Orders Paid | 2,528,130.31 |

**Balance December 31, 1991** 202,849.72

June L. Burrington, Treasurer

# TREASURER'S REPORT MONEY MARKET ACCOUNT

|                               |                 |
|-------------------------------|-----------------|
| Balance January 1, 1991       | 78,767.64       |
| Deposit Tax Anticipation Loan | 800,000.00      |
| Certificate of Deposit        | 213,591.94      |
| Interest Earned 1991          | <u>7,739.37</u> |

|       |              |
|-------|--------------|
| TOTAL | 1,100,098.95 |
|-------|--------------|

|                             |                    |
|-----------------------------|--------------------|
| Withdrawals Transferred to: |                    |
| Certificate of Deposit      | -400,000.00        |
| Checking Account            | <u>-698,719.00</u> |

|       |               |
|-------|---------------|
| TOTAL | -1,098,719.00 |
|-------|---------------|

|                           |          |
|---------------------------|----------|
| BALANCE DECEMBER 31, 1991 | 1,379.95 |
|---------------------------|----------|

## TREASURERS REPORT CERTIFICATE OF DEPOSIT

|                      |                  |
|----------------------|------------------|
| Deposit March 1991   | 400,000.00       |
| Interest Earned 1991 | <u>13,591.94</u> |

|       |            |
|-------|------------|
| TOTAL | 413,591.94 |
|-------|------------|

|                             |                   |
|-----------------------------|-------------------|
| Withdrawals Transferred to: |                   |
| Checking Account            | 200,000.00        |
| Money Market                | <u>213,591.94</u> |

|                   |            |
|-------------------|------------|
| TOTAL WITHDRAWALS | 413,591.94 |
|-------------------|------------|

|                           |      |
|---------------------------|------|
| Balance December 31, 1991 | None |
|---------------------------|------|

June L. Burrington, Treasurer

# TREASURER'S REPORT

## HOUSING GRANT ESCROW ACCOUNT

### Payments 1991:

|                                     |           |
|-------------------------------------|-----------|
| R.J. Huber Construction             | 20,481.00 |
| Donald Roberts                      | 9,532.00  |
| Poirier Home Contracting            | 5,275.00  |
| Phelps Construction                 | 4,000.00  |
| N.H. Hampshire Electric Co-op, Inc. | 3,610.00  |
| Davis Gas Co.                       | 3,322.50  |
| R.P. Johnson & Son                  | 3,178.08  |
| Carl Patten Construction            | 2,268.08  |
| Brad Hanley                         | 1,500.00  |
| Stanford & Sons                     | 1,371.41  |
| Porter Equipment                    | 1,350.00  |
| Al Magnussen                        | 1,330.00  |
| Central Supply                      | 1,302.56  |
| Absolute Builders                   | 1,287.00  |
| Blodgetts Sash & Door               | 1,230.64  |
| Adams, McNichol & Melon             | 1,170.00  |
| Anson Libby                         | 1,033.00  |
| Laros Pump Service                  | 883.00    |
| Lawrence Bixby                      | 590.00    |
| Charleys Plumbing & Heating         | 247.50    |
| Suburban Propane                    | 194.21    |
| Redhed Supply                       | 106.81    |
| Upper Valley Lake Sunapee Council   | 43.26     |
| Mountain Mapping                    | 40.00     |

|          |           |
|----------|-----------|
| PAYMENTS | 65,346.05 |
|----------|-----------|

|                         |           |
|-------------------------|-----------|
| BALANCE JANUARY 1, 1991 | 18,315.33 |
|-------------------------|-----------|

|               |           |
|---------------|-----------|
| DEPOSITS 1991 | 47,030.72 |
|---------------|-----------|

|  |           |
|--|-----------|
|  | 65,346.05 |
|--|-----------|

BALANCE DECEMBER 31, 1991

NONE

June L. Burrington, Treasurer



## TREASURER'S REPORT HOUSING GRANT REGULAR ACCOUNT

|                         |           |
|-------------------------|-----------|
| BALANCE January 1, 1991 | 630.82    |
| Deposits 1991           | 17,686.61 |
|                         | 17,686.61 |

|       |           |
|-------|-----------|
| TOTAL | 18,317.43 |
|-------|-----------|

|                                   |           |
|-----------------------------------|-----------|
| Payments 1991:                    |           |
| Upper Valley Lake Sunapee Council | 14,958.39 |
| R.P. Johnson & Son                | 956.73    |
| Plodzick & Sanderson              | 800.00    |
| Grafton County Register of Deeds  | 571.50    |
| Roger L. Remacle Trucking         | 400.00    |
|                                   | 400.00    |

|       |           |
|-------|-----------|
| TOTAL | 17,686.62 |
|-------|-----------|

|                           |        |
|---------------------------|--------|
| BALANCE December 31, 1991 | 630.81 |
|---------------------------|--------|

June L. Burrington, Treasurer

## TAX COLLECTOR'S REPORT

Tax Rate for three consecutive years:

|      | School | County | Municipal | Total |
|------|--------|--------|-----------|-------|
| 1989 | 23.77  | 2.02   | 7.81      | 33.60 |
| 1990 | 26.60  | 2.23   | 9.97      | 38.80 |
| 1991 | 28.83  | 2.06   | 9.37      | 40.26 |

Total unpaid property taxes as of December 31st for three consecutive years:

|      |   |
|------|---|
| 1989 | \$237,366.07 - 195 names on unpaid list |
| 1990 | \$291,549.43 - 230 names on unpaid list |
| 1991 | \$334,234.85 - 250 names on unpaid list |

As you can see, the growing tax burden has an effect on more families every year. With this in mind, let me share our "Tax Collectors Code of Ethics" with you. "Whatsoever ye would that men should do unto you, do ye also unto them." Hold this thought and in this coming year as we go to vote on our budgets, let us all have compassion on this ever growing list of names who can't afford more.

I thank you for allowing me to serve as your tax collector.

Donna J. Dugan

# TAX COLLECTOR'S FINANCIAL REPORT

Summary of Tax Accounts  
Fiscal Year Ended December 31, 1991

|                                       |      |                 |            |
|---------------------------------------|------|-----------------|------------|
| DR.                                   |      | ...Levies of... |            |
| Uncollected Taxes:                    |      |                 |            |
| Beginning of Fiscal Yr:               | 1992 | 1991            | Prior      |
| Property Taxes                        |      |                 | 216,855.16 |
| Land Use Change Tax                   |      |                 | 10,795.00  |
| Yield Taxes                           |      |                 | 852.27     |
| Taxes Committed to Collector:         |      |                 |            |
| Property Taxes                        |      | 1,255,674.63    |            |
| Yield Taxes                           |      | 15,553.27       |            |
| Overpayments:                         |      |                 |            |
| Property Taxes                        |      | 11.39           | 191.85     |
| Interest Collected:                   |      |                 |            |
| Delinquent Taxes                      |      | 390.44          | 11,504.54  |
| TOTAL DEBITS                          | 0.00 | 1,271,629.73    | 240,198.82 |
| CR.                                   |      |                 |            |
| Remitted To Treasurer:                |      |                 |            |
| Property Taxes                        |      | 1,003,565.45    | 215,615.50 |
| Land Use Change Tax                   |      |                 | 10,795.00  |
| Yield Taxes                           |      | 13,651.13       | 852.27     |
| Overpayments                          |      | 11.39           | 191.85     |
| Interest on Taxes                     |      | 390.44          | 11,504.54  |
| Abatements:                           |      |                 |            |
| Property Taxes                        |      | 4,418.54        | 1,239.66   |
| Yield Taxes                           |      | 98.41           |            |
| Uncollected Taxes End of Fiscal Year: |      |                 |            |
| Property Taxes                        |      | 247,690.64      |            |
| Land Use Change Tax                   |      | 1,803.73        |            |
| TOTAL CREDITS                         | 0.00 | 1,271,629.73    | 240,198.82 |

1) These uncollected balances should be the same as last year's ending balances

2) Overpayments should be included as part of regular remittance items

# SUMMARY OF TAX SALES/TAX LIEN ACCOUNTS

## FISCAL YEAR ENDING DECEMBER 31, 1991

| DR.                                | ...Tax Sale/Lien on Account of Levies of... |                  |                  |
|------------------------------------|---|------------------|------------------|
|                                    | 1990  | 1989             | Prior            |
| <b>Balance of Unredeemed Taxes</b> |   |                  |                  |
| <b>of Fiscal Year:</b>             |   | 50,451.40        | 24,242.87        |
| Taxes Sold/Executed To Town        |   |                  |                  |
| <b>During Fiscal Year:</b>         | 114,464.66                                  |                  |                  |
| Interest Collected After           |   |                  |                  |
| Sale/Lien Execution:               | 3,799.07                                    | 6,191.33         | 7,751.45         |
| <b>TOTAL DEBITS</b>                | <b>118,263.73</b>                           | <b>56,642.73</b> | <b>31,994.32</b> |
| <br><b>CR.</b>                     |   |                  |                  |
| <b>Remittance to Treasurer</b>     |   |                  |                  |
| <b>During Fiscal Year:</b>         |   |                  |                  |
| Redemptions:                       | 53,262.02                                   | 24,919.65        | 23,287.81        |
| Interest and Cost after Sale:      | 3,799.07                                    | 6,191.33         | 7,751.45         |
| Abatements During Year             | 38.80                                       | 151.38           |                  |
| Held due to Bankruptcy             |   |                  | 133.16           |
| Deeded to Town During Yr           |   |                  | 821.90           |
| Unredeemed Taxes End of Yr         | 61,163.84                                   | 25,380.37        |                  |
| <b>TOTAL CREDITS</b>               | <b>118,263.73</b>                           | <b>56,642.73</b> | <b>31,994.32</b> |

**Donna J. Dugan, Tax Collector**

## TAX RATE COMPUTATION

### 1991 Tax Rate and Commitment

|   |              |
|---|--------------|
| 1991 Tax Rate                                       | 40.26        |
| 1991 Amount of tax to be Committed to Tax Collector | 1,251,134.00 |

### 1991 Tax Rate Breakdown

| Units of Government                        | TAX RATES |
|--|-----------|
| Town/City                                  | 9.37      |
| School                                     | 28.83     |
| County                                     | 2.06      |
| Combined Rate (Town/City, School & County) | 40.26     |

### Due Other Unites of Government

|                     |            |
|---------------------|------------|
| Due School District | 911,422.00 |
| Due County          | 65,254.00  |

### Other Pertinent Information

|  |               |
|--|---------------|
| 1991 Overlay                               | 10,013.00     |
| Net Valuation Used in Setting the Tax Rate | 31,277,550.00 |

# DETAILED STATEMENT OF PAYMENT

## EXECUTIVE

(Includes Selectmen, secretary, their expenses, moderator & town meeting expenses)

|   |           |
|---|-----------|
| Chester Martin, Selectman                 | 2,000.00  |
| Kenneth Cushing, Selectmen                | 2,000.00  |
| Frank Neufell, Selectmen                  | 2,000.00  |
| Betty Stiles, Clerk                       | 10,090.00 |
| Merle Kenyon, Moderator                   | 80.00     |
| Mascoma Valley Messenger, Ballots         | 80.50     |
| Louise Gallup, Ballot Clerk               | 30.00     |
| Mary Richard, Ballot Clerk                | 30.00     |
| Jean Beard, Ballot Clerk                  | 30.00     |
| Eugene Beard, Ballot Clerk                | 30.00     |
| Dorothy Davis, Election Official          | 30.00     |
| L. Normandie, Checklists                  | 15.00     |
| Thelma Downs, Supervisor of Checklist     | 51.00     |
| Anna Huntley, Supervisor of Checklist     | 51.00     |
| Betty Stiles, Supervisor of Checklist     | 51.00     |
| Mascoma Valley Messenger, Ads             | 463.17    |
| Butterworth's, RSA Updates                | 381.35    |
| NHMA, Workshops                           | 185.00    |
| New England Telephone, phone              | 515.68    |
| Register of Deeds, Recording fees         | 605.34    |
| Stamped Envelope Agency, Envelopes        | 482.00    |
| Postmaster of Grafton, postage            | 1,023.49  |
| Mascoma Valley Messenger, Town Reports    | 2,769.00  |
| Viking Office Products, Supplies          | 130.87    |
| Quill Corporation, Supplies               | 198.80    |
| April Donnelly, Clerk services            | 20.00     |
| Probate Court, recording fees             | 2.00      |
| Loring, Short & Harmon, Supplies          | 19.01     |
| Kopy King Printing, Copies                | 105.66    |
| Canaan Hardware and Supply, Supplies      | 4.00      |
| Grafton General Store, field trip expense | 27.54     |
| Rollins Land Survey, Tax Map Revision     | 290.00    |
| Dan Huntley, Mileage                      | 17.21     |
| Betty Stiles, Postage & Supplies          | 93.97     |

TOTAL

23,902.59

## ELECTION, REGISTRATION & VITAL STATISTICS

(Includes Town Clerk & expenses, Voter Registration and Election Expenses)

|                                       |          |
|---------------------------------------|----------|
| Dorothy Davis, Vital Statistics       | 25.00    |
| Dorothy Davis, Town Clerk             | 1,350.00 |
| Quill Corporation, Supplies           | 1.92     |
| Anna Huntley, Supervisor of Checklist | 83.13    |
| Thelma Downs, Supervisor of Checklist | 83.13    |
| Betty Stiles, Supervisor of Checklist | 81.00    |
| Mascoma Valley Messenger, Ads         | 155.12   |
| L. Normandie, Checklists              | 35.00    |
| Postmaster of Grafton, Postage        | 29.00    |
| Dorothy Davis, Town Clerk Expenses    | 12.00    |
| Wheeler & Clark, Dog tags & Licenses  | 48.47    |
| Branaham Publishing, Reference Books  | 119.95   |

TOTAL 2,023.72

## FINANCIAL ADMINISTRATION

(Includes accounting, auditing, tax collecting, treasurer, informational systems, purchasing and budgeting.)

|  |          |
|--|----------|
| Pamela Grinley, Auditor                  | 210.00   |
| Diane Joyce, Auditor                     | 129.50   |
| Donna Dugan, Tax Collector               | 1,870.00 |
| June Burrington, Treasurer               | 1,500.00 |
| Deborah Hazelton, Trustee of Trust Funds | 300.00   |
| Elaine Sawyer, Trustee of Trust Funds    | 300.00   |
| Marion Seamans, Trustee of Trust Funds   | 175.00   |
| Judith Gleason, Trustee of Trust Funds   | 125.00   |
| Elaine Sawyer, Trustee expenses          | 1.96     |
| Deborah Hazelton, Mileage                | 66.60    |
| Donna Dugan, Mortgage search             | 1,417.00 |
| N.H. Tax Collector's Assoc., Workshop    | 194.00   |
| Donna Dugan, Expenses                    | 22.03    |
| L. Normandie, Computer Service           | 633.75   |
| McBee Systems, Supplies                  | 249.15   |
| Homestead Press, Supplies                | 39.43    |
| NHGFOA, Reference Manual                 | 75.00    |
| Stamped Envelope Agency, Envelopes       | 160.00   |

TOTAL 7,468.42

## REVALUATION OF PROPERTY

|                           |          |
|---------------------------|----------|
| Arthur Morrill, Appraiser | 2,340.00 |
|---------------------------|----------|

## LEGAL EXPENSES

|                                     |          |
|-------------------------------------|----------|
| Daniel Crean, Attorney              | 1,007.41 |
| Donald Koury, Attorney              | 90.00    |
| Sulloway, Hollis & Soden, Attorneys | 583.50   |

|       |          |
|-------|----------|
| TOTAL | 1,680.91 |
|-------|----------|

## FICA

|                 |          |
|-----------------|----------|
| Medicare        | 2,021.68 |
| Social Security | 8,638.09 |

|       |           |
|-------|-----------|
| TOTAL | 10,659.77 |
|-------|-----------|

## PLANNING & ZONING

|  |        |
|--|--------|
| April Donnelly, Clerk Services                 | 472.50 |
| Postmaster of Grafton, Postage                 | 199.18 |
| OSP, Handbooks                                 | 30.00  |
| Kopy King Printing, Copies                     | 33.12  |
| Mascoma Valley Messenger, Ads                  | 29.26  |
| Marian Morse, Expenses                         | 101.68 |
| Quill Corporation, Supplies                    | 18.01  |
| UVLSC, Reference Books                         | 100.00 |
| Register of Deeds, Recording Fees              | 48.29  |
| NHMA, Workshop                                 | 145.00 |
| RCCD, Workshop                                 | 75.00  |
| F. Neufell, Reimbursement for office equipment | 200.00 |

|       |          |
|-------|----------|
| TOTAL | 1,452.04 |
|-------|----------|

## GENERAL GOVERNMENT BUILDINGS

### Town Hall:

|                                   |        |
|-----------------------------------|--------|
| Louise Gallup, Superintendant     | 300.00 |
| Public Service of NH, Electricity | 536.43 |
| Dead River-CARRCO, Fuel oil       | 742.27 |
| Green Acres Lawn Care, Mowing     | 114.36 |
| Newfound Gas, Propane             | 42.64  |
| Frank's Lawn Service, Mowing      | 25.00  |
| Betty Stiles, Supplies            | 47.23  |
| Betty Stiles, Snow Removal        | 30.00  |

|       |          |
|-------|----------|
| TOTAL | 1,837.93 |
|-------|----------|

**New Town Office Building:**

|  |        |
|--|--------|
| Brian Rogers, New Locks etc.                   | 186.88 |
| Dead River-CARRCO, fuel oil                    | 662.41 |
| Public Service of NH, Electricity              | 235.43 |
| Francis LaLiberte,                             |        |
| Reimbursement for water heater and pump switch | 248.02 |
| Green Acres Lawn Care, Mowing                  | 466.61 |
| Frank's Lawn Service, Mowing                   | 110.00 |
| Flenniken Pump Co., Water Pump                 | 965.00 |
| JD Carpentry, Rubbish Removal                  | 150.00 |
| Grafton Recreation Committee,                  |        |
| Reimbursement for electrical work in pole barn | 200.00 |
| Stanford & Son, Supplies                       | 38.40  |
| Carl Waswo, Signs                              | 280.00 |

|              |                 |
|--------------|-----------------|
| <b>TOTAL</b> | <b>3,542.75</b> |
|--------------|-----------------|

**INSURANCE**

|   |           |
|---|-----------|
| NH Insurance Trust, Blue Cross/Blue Shield                      | 6,311.04  |
| Alexander & Alexander, Public Officials Liability               | 1,370.00  |
| Compensation Funds of NH, Workmans Comp & Unemployment          | 6,799.31  |
| Property-Liability Insurance Trust, Liability & Fleet Insurance | 20,347.00 |
| Reginald Barney Insurance, Bonding                              | 655.00    |

|              |                  |
|--------------|------------------|
| <b>TOTAL</b> | <b>35,482.35</b> |
|--------------|------------------|

**REGIONAL ASSOCIATION**

|                                    |        |
|------------------------------------|--------|
| NH Tax Collector's Association     | 15.00  |
| NH Health Officer's Association    | 10.00  |
| NH Assessing Officials Association | 20.00  |
| UVLSC                              | 747.00 |
| NHMA                               | 500.00 |
| Road Agent Association             | 20.00  |
| Senior Citizen Council             | 833.00 |
| Community Action Program           | 531.00 |
| NH City & Town Clerk's Association | 20.00  |

|              |                 |
|--------------|-----------------|
| <b>TOTAL</b> | <b>2,696.00</b> |
|--------------|-----------------|

**CEMETERIES**

|                   |          |
|-------------------|----------|
| Cemetery Trustees | 4,000.00 |
|-------------------|----------|

**AUDIT**

|                      |          |
|----------------------|----------|
| Plodzick & Sanderson | 3,150.00 |
|----------------------|----------|

## CONTINGENCY FUND

|   |          |
|---|----------|
| Dead River/CARRCO, new furnace/town office building | 2,027.00 |
|---|----------|

## POLICE DEPARTMENT

|   |          |
|---|----------|
| Francis LaLiberte, Chief                      | 3,804.00 |
| Merle Kenyon, Deputy                          | 2,400.00 |
| Brian Rogers, Chief                           | 1,000.00 |
| Eileen McKeon, Matron                         | 48.00    |
| Judy Swirski, Matron                          | 48.00    |
| Grafton General Store, Gas                    | 589.92   |
| Grafton General Store, Supplies               | 36.54    |
| New England Telephone, Phone                  | 819.03   |
| Butterworth's, Set of RSA's plus updates      | 1,301.34 |
| Sargent-Sowell, Inc., Supplies                | 94.56    |
| Francis LaLiberte:                            |          |
| Reimbursement for developing                  | 35.82    |
| Reimbursement for telephone                   | 79.88    |
| Reimbursement for training equipment          | 598.00   |
| Postmaster of Grafton                         | 29.00    |
| Public Service of NH, Electricity             | 394.08   |
| Hewitt's Grafton Garage                       | 21.95    |
| Mascoma Valley Messenger, Ads                 | 44.26    |
| Treasurer, State of NH, Radar equipment check | 20.00    |
| Janice Harvey, Mini Blinds                    | 280.16   |
| Ossipee Mountain Electronics, base station    | 1,337.50 |

|       |           |
|-------|-----------|
| TOTAL | 12,982.04 |
|-------|-----------|

## AMBULANCE

|  |        |
|--|--------|
| Jennifer Snyder, Swim Instructor           | 400.00 |
| Mascoma Valley Messenger, Ads              | 51.50  |
| Merriam-Graves Corporation, Supplies       | 383.23 |
| Parker McCartney, EMT Training             | 250.00 |
| Carol Goodman, EMT Training                | 250.00 |
| North Country EMS, Training                | 350.00 |
| Robert Morancy, Training                   | 246.00 |
| Phoenix Distributors, Supplies             | 34.50  |
| Robert Hamlin, Workshop                    | 40.00  |
| Quill Corporation, Supplies                | 28.44  |
| Kathleen Waswo, Reimbursement for expenses | 8.00   |
| Grafton Volunteer Ambulance:               |        |
| Reimbursement for mileage                  | 205.70 |
| Reimbursement for training                 | 146.00 |
| Brewster Gove, Mileage                     | 215.55 |



|   |        |
|---|--------|
| Hewitt's Grafton Garage, Gas & repairs    | 580.10 |
| Steve Colburn, Mileage                    | 75.38  |
| Town of Hanover, 1/2 dispatch fee         | 420.00 |
| Judy Swirski, Supplies                    | 7.90   |
| Lorraine Clough, Mileage                  | 20.00  |
| R & R Communications, Repairs & Supplies  | 190.31 |
| Evans Motor Fuels, Gas                    | 19.30  |
| Richard Blair, Reimbursement for Training | 146.00 |
| Marine Rescue Products, Inc., Supplies    | 96.72  |

|              |                 |
|--------------|-----------------|
| <b>TOTAL</b> | <b>4,164.63</b> |
|--------------|-----------------|

## **FIRE DEPARTMENT**

|  |          |
|--|----------|
| Heiman Fire Equipment Inc., Equipment          | 62.94    |
| Dingee Machine Co., Repairs                    | 155.83   |
| Dead River-CARRCO, Fuel oil                    | 527.17   |
| Public Service of NH                           | 347.70   |
| NH Fire Standards & Training Commission        | 10.00    |
| Hewitt's Grafton Garage, Gas & Repairs         | 451.79   |
| R & R Communications, Repairs                  | 55.83    |
| Laconia Fire Equipment Inc., Supplies          | 82.20    |
| UVRESA, Dues                                   | 50.00    |
| Town of Hanover, 1/2 of Dispatch fee           | 784.58   |
| Paul Gove, Expenses                            | 139.00   |
| Fire Tech & Safety of NH, supplies             | 33.46    |
| Ossipee Mountain Electronics, Supplies         | 432.50   |
| Phoenix Distributors, Supplies                 | 28.82    |
| Blanchard Assoc., Supplies                     | 50.00    |
| Danbury Vol. Fire Dept., Supplies              | 94.68    |
| The Fire Barn, Equipment                       | 2,739.66 |
| Donald Gallup, Reimbursement for equipment     | 76.02    |
| Paul Gove, Forest Fire Control Training        | 220.46   |
| Richard Williams, Forest Fire Control Training | 24.15    |
| Kenneth Cushing, Forest Fire Control Training  | 110.92   |

|              |                 |
|--------------|-----------------|
| <b>TOTAL</b> | <b>6,477.71</b> |
|--------------|-----------------|

## **HIGHWAYS**

### **General Expense:**

|                                       |        |
|---------------------------------------|--------|
| Grafton General Store, Supplies       | 160.57 |
| TK Auto Supply, parts                 | 147.41 |
| Pratt's Propane & Fuel Oil            | 745.48 |
| Public Service Co. of NH, Electricity | 877.84 |

|  |           |
|--|-----------|
| New England Telephone, Phone                   | 596.78    |
| RP Johnson & Son, Supplies                     | 958.71    |
| Irwin Motors, Parts                            | 451.41    |
| Kibby Equipment, Parts                         | 662.69    |
| Hammond & Sons, Lumber                         | 498.00    |
| Canaan Hardware, Supplies                      | 277.76    |
| Barrett Equipment Inc., Parts                  | 105.44    |
| Phoenix Distributors, Lease Contract           | 195.63    |
| Fire Security Services, Supplies               | 371.60    |
| Donbeck Sales, Equipment & Supplies            | 2,350.77  |
| Brownie's Auto Parts, parts                    | 725.32    |
| Ed's Equipment, Parts                          | 803.66    |
| Glen Gallup, Reimbursement for parts           | 10.34     |
| Miller Auto, Parts                             | 461.25    |
| Portland Glass, Parts                          | 231.45    |
| Hewitt's Grafton Garage, parts                 | 375.20    |
| Bailey Brothers, Parts                         | 223.26    |
| Fire Security Services                         | 38.95     |
| Carl Waswo, Lettering                          | 365.00    |
| Harold Fairfield, Inc., parts                  | 786.70    |
| Old Dominion Brush, parts & broom              | 2,360.00  |
| Wetlands Board, permit                         | 50.00     |
| Emmons Small Engines, Supplies & repairs       | 497.85    |
| NE Equipment Co. Inc., Parts                   | 375.12    |
| Viking-Cives, Inc., Plow & Wing Mount          | 3,827.21  |
| Reynolds & Son Inc., supplies                  | 129.32    |
| North Country Equipment Corp., parts           | 262.51    |
| Randy's Autobody, Parts                        | 90.00     |
|  | <hr/>     |
| TOTAL  | 20,013.23 |
| Winter Roads:                                  |           |
| John Bassett                                   | 12,780.00 |
| Robert Bassett                                 | 11,133.23 |
| Glen Gallup                                    | 10,932.13 |
| Frank White                                    | 10,980.03 |
| George Belloir                                 | 247.00    |
| Log-Con Supply Assoc., Plowblades              | 528.80    |
| Evans Motor Fuels, diesel                      | 4,364.57  |
| RP Johnson & Son, winter salt                  | 4,703.48  |
| Hewitt's Grafton Garage, gas & repairs         | 2,241.13  |
| Alltex, uniforms                               | 642.60    |
| Brownie's Auto Parts, Parts                    | 595.74    |
| John Deere Leasing Co., Grader lease agreement | 15,022.50 |
| BB Chain Co., Supplies                         | 1,206.00  |

|  |           |
|--|-----------|
| Phoenix Distributors, Supplies                   | 88.69     |
| Ed's Equipment Service, Parts                    | 172.71    |
| Kibby Equipment, Parts                           | 327.73    |
| Albert Belloir, Services                         | 116.00    |
| Stephen Meding, Sand & Gravel                    | 2,205.00  |
| NH Equipment Co., Parts                          | 469.14    |
| Richard Williams, Sand                           | 2,986.50  |
| Paul Usanis, Gravel                              | 2,161.25  |
| Frank's Auto & Excavation Services, dozer rental | 675.00    |
| Emmons Small Engines, Supplies                   | 271.50    |
| Canaan Hardware & Supply, Supplies               | 77.06     |
| Gateway Motors, Parts                            | 8.59      |
| Randy's Autobody, Parts                          | 15.00     |
| Austin Construction, Bridge work                 | 2,200.00  |
| Hewes Co., Inc., Parts                           | 328.75    |
| <hr/>  |           |
| Summer Roads                                     | 87,480.13 |
| John Bassett                                     | 10,800.00 |
| Robert Bassett                                   | 8,533.50  |
| Glen Gallup                                      | 8,185.70  |
| Frank White                                      | 7,910.10  |
| George Belloir                                   | 4,226.94  |
| Bond Optics, Crushed stone & gravel              | 2,707.58  |
| Evans Motor Fuels, Diesel                        | 3,380.35  |
| Alltex, Uniforms                                 | 795.60    |
| WWD Logging & Land Clearing Inc., Hauling brush  | 450.00    |
| Hewitt's Grafton Garage, Gas & repairs           | 1,281.46  |
| Penn Culvert Co., Culverts                       | 748.00    |
| Frank's Auto & Excavation Services, Dozer rental | 1,100.00  |
| Roy Melansen, gravel                             | 3,211.25  |
| Viking-Chives Inc., Plow wing & mount            | 3,827.21  |
| NE Equipment Co. Inc., Excavator rental          | 11,601.32 |
| Wild Meadow Autobody, repairs                    | 390.00    |
| Albert Belloir, Drilling & blasting              | 9,774.50  |
| Burteo/Northeastern Culverts, Culverts           | 899.20    |
| Northern Petroleum Co., Supplies                 | 203.04    |
| Canaan Hardware & Supply, Supplies               | 28.04     |
| Brownie's Auto Parts, Parts                      | 80.16     |
| <hr/>  |           |
| TOTAL  | 80,133.95 |
| Cutting Brush:                                   |           |
| E.J. Owens, Mower rental                         | 2,912.50  |

|  |                  |
|--|------------------|
| Culverts:  |                  |
| Penn Culvert Co., Culverts                             | 2,449.60         |
| Patching & Oiling:                                     |                  |
| Blaktop, Inc., Cold patch                              | 1,432.65         |
| <b>RIDDLE HILL BRIDGE</b>                              |                  |
| Austin Construction Co.                                | 45,000.00        |
| <b>STREET LIGHTS</b>                                   |                  |
| Public Service Co. of NH Inc.                          | 1,997.83         |
| NH Electric Cooperative, Inc.                          | 222.37           |
|  | <hr/>            |
| <b>TOTAL</b>   | <b>2,220.20</b>  |
| <b>SOLID WASTE DISPOSAL</b>                            |                  |
| Randal Martin  | 6,099.75         |
| Edward Grinley   | 5,170.75         |
| Chester Martin   | 399.75           |
| Stewart Downs  | 198.25           |
| Gary Poitras   | 58.50            |
| Wesley Joyce, Sr.                                      | 32.50            |
| Ralph Flad   | 61.75            |
| G & F Chemical Toilets, Rental                         | 377.99           |
| Northeast Waste Services LTD, tipping, hauling, rental | 33,533.99        |
| Public Service Co. of NH, Electricity                  | 689.52           |
| New England Telephone, phone                           | 374.38           |
| Canaan Hardware & Supply, Supplies                     | 365.58           |
| RP Johnson & Son, Supplies                             | 174.49           |
| Randal Martin, Certification class                     | 50.00            |
| Frank's Auto & Excavation Services, dozer rental       | 682.50           |
| C & G Country Convenience, Supplies                    | 10.46            |
| Quill Corporation, trash bags                          | 62.68            |
| United Environmental Systems, Inc., Tire removal       | 609.00           |
| Northern State Tire Corporation, Tire removal          | 695.40           |
| Edward Grinley, Rubbish removal                        | 550.00           |
| Northeast Waste Services LTD, newsprint                | 63.50            |
| B & J Engines, Chain saw                               | 229.00           |
| Jens Thoresen, Cement pad                              | 2,925.00         |
| Frank Neufell, Crushed stone                           | 300.00           |
| Edward Grinley, Plowing                                | 50.00            |
| Cumbeland Engineering, Granulator                      | 3,200.00         |
|  | <hr/>            |
| <b>TOTAL</b>   | <b>56,964.74</b> |

## HEALTH AGENCIES

|                              |          |
|------------------------------|----------|
| Mascoma Home Health Services | 3,360.00 |
|------------------------------|----------|

## HEALTH DEPARTMENT

|  |        |
|--|--------|
| NH Health Officer's Association, Workshop    | 15.00  |
| PIP Printing, Supplies                       | 35.20  |
| Glenn Duffin, Salary                         | 300.00 |
| NH Environmental Services Lab, Water Testing | 54.00  |
|  | <hr/>  |

|       |        |
|-------|--------|
| TOTAL | 404.20 |
|-------|--------|

## WELFARE

|                                 |          |
|---------------------------------|----------|
| Chester Martin, Salary          | 375.00   |
| Jennie Joyce, Salary            | 125.00   |
| Chester Martin, postage & phone | 34.25    |
| Case #1                         | 100.00   |
| Case #2                         | 396.23   |
| Case #3                         | 869.77   |
| Case #4                         | 407.54   |
| Case #5                         | 267.40   |
| Case #6                         | 273.65   |
| Case #7                         | 1,723.55 |
| Case #8                         | 936.60   |
| Case #9                         | 279.01   |
| Case #10                        | 1,524.45 |
| Case #11                        | 167.28   |
| Case #12                        | 199.35   |
| Case #13                        | 721.56   |
| Case #14                        | 847.57   |
| Case #15                        | 500.00   |
| Case #16                        | 135.00   |
|                                 | <hr/>    |

|       |          |
|-------|----------|
| TOTAL | 9,883.21 |
|-------|----------|

## PARKS AND RECREATION

|   |          |
|---|----------|
| Public Service Co. of NH, Electricity   | 158.28   |
| Mascoma Valley Messenger, Ads           | 336.67   |
| Oriental Trading Co. Inc., Supplies     | 240.35   |
| US Toy, Inc., Supplies                  | 157.49   |
| G & F Chemical Toilets, Rental          | 866.05   |
| Dinn Brothers, Inc. Supplies            | 74.75    |
| Frank's Lawn Service, Mowing            | 1,200.00 |
| Blood's Seafood & Catering, Tent rental | 650.00   |
| Telstar Display Fireworks, Fireworks    | 850.00   |
| Lorraine Clough, Field Director         | 300.00   |

|   |                   |
|---|-------------------|
| Marine Rescue Products, Inc., Supplies                | 96.73             |
| Jennifer Snyder, Swim Instructor                      | 400.00            |
| NH Environmental Services Lab, Water testing at beach | <u>32.00</u>      |
| <b>TOTAL</b>  | <b>5,362.32</b>   |
| <b>LIBRARY</b>  |                   |
| Dead River - CARRCO, fuel oil                         | 702.54            |
| Public Service of NH, Electricity                     | 129.88            |
| Mary L. Gove, Librarian                               | 1,182.50          |
| Mascoma Valley Messenger, Ads                         | 19.95             |
| Walter Hazelton, Custodial Services                   | <u>150.00</u>     |
| <b>TOTAL</b>  | <b>2,184.87</b>   |
| <b>PATRIOTIC PURPOSES</b>                             |                   |
| Mary L. Gove, postage, prizes for Old Home Day        | 23.30             |
| Bannerman Sign & Promo, Flags                         | <u>105.00</u>     |
| <b>TOTAL</b>  | <b>128.30</b>     |
| <b>McRAE PROPERTY LOAN</b>                            | <b>65,500.00</b>  |
| <b>INTEREST ON McRAE PROPERTY LOAN</b>                | <b>1,180.79</b>   |
| <b>TAX ANTICIPATION NOTE</b>                          | <b>800,000.00</b> |
| <b>INTEREST ON TAX ANTICIPATION NOTE</b>              | <b>36,690.40</b>  |
| <b>RECREATION FIELD</b>                               |                   |
| Stanford & Sons Inc., Lumber                          | 124.62            |
| C. Tibbetts, Field work                               | <u>1,380.00</u>   |
| <b>TOTAL</b>  | <b>1,504.62</b>   |
| <b>NEW TOWN DUMP TRUCK</b>                            |                   |
| Ed's Equipment, Truck                                 | 31,182.52         |
| Hewes Co. Inc., Body parts                            | 9,200.00          |
| Kibby Equipment, parts                                | 587.92            |
| North Country Equipment, Parts                        | <u>29.56</u>      |
| <b>TOTAL</b>  | <b>41,000.00</b>  |

## RENOVATIONS TO McRAE BUILDING

### Police Station:

|  |               |
|--|---------------|
| RP Johnson & Son, Supplies                               | 3,873.33      |
| Stanford & Sons, Inc., Supplies                          | 330.23        |
| Glen Gallup, Cement Work                                 | 675.00        |
| Newport Sand & Gravel Inc., Cement                       | 416.50        |
| Stiles Interior, Carpet                                  | 823.20        |
| Dennis Salvail, Electrical work                          | 101.15        |
| Francis LaLiberte, Reimbursement for electrical supplies | <u>863.57</u> |

TOTAL 7,082.98

### Town Offices:

|                                 |                 |
|---------------------------------|-----------------|
| Richard Hackeman, Plans         | 241.00          |
| Ludwig Leskovar, Carpentry Work | 7,810.00        |
| Dennis Salvail, Electrical Work | <u>4,000.00</u> |

TOTAL 12,051.00

## PAYMENTS TO CAPITAL RESERVE FUNDS

|                          |                  |
|--------------------------|------------------|
| Bridge Replacement CRF   | 10,000.00        |
| Property Reappraisal CRF | 5,000.00         |
| Ambulance CRF            | 10,000.00        |
| Fire Station CRF         | <u>25,000.00</u> |

TOTAL 50,000.00

## HISTORY BOOK

|  |              |
|--|--------------|
| Kenneth Cushing, History Book Expenses | 42.40        |
| Phelps of Hillsboro, copies            | <u>17.50</u> |

TOTAL 59.90

## REFUNDS, ABATEMENT, DISCOUNTS

|  |                 |
|--|-----------------|
| Refunded interest on McRae property loan | 25.12           |
| Tax overpayments                         | 232.57          |
| Tax Refunds                              | 4,936.66        |
| Fees, dogs, marriage, town officials     | <u>6,855.50</u> |

TOTAL 12,049.85

GRAFTON COUNTY TAX 65,254.00

MASCOMA SCHOOL DISTRICT 875,012.50

TAXES BOUGHT BY TOWN 114,464.66

## ROAD AGENT'S REPORT

After working on the Kinsman's Highway project for two months during the summer, we are pleased to say we have kept the road open for the better part of this winter. Work during this two month period included removal of stumps, ledge, and roadside dirt (which was used on the project) and an application of gravel was laid. During 1992 the Highway Department plans on the bridge replacement and a complete top coat of gravel, thus making this section of the Kinsman's Highway project completed.

An extremely hazardous, narrow section of Gifford Hill Road was renovated. The crews worked on removing stumps and road debris, installing culverts, grading, and making the road much wider. The section completed is in the vicinity of Gifford Four Corners.

The Bridge project on the Wentworth Road at the Danbury town line was completed this year with the installation of new railings and the banks and slopes were loamed and seeded. A drainage culvert was also installed in that area.

Our regular maintenance program this year included mowing the roadsides, pruning out hazardous brush and trees, stockpiling winter sand, cold patching pot holes, maintaining ditches and run-offs, and grading roads. As you may know, the smaller Galion grader has been inoperable due to a nonfunctioning motor and hydraulic system. This has cut back on a lot of the grading.

We appreciate the kindness and cooperation the townspeople have shown the Department this year. Thanks on behalf of the entire Highway Department.

Respectfully,  
John Bassett



## SELECTMEN'S REPORT

The good news for 1991 was that the town was able to accomplish its goals and operate within its budget to the extent that we finished the year with a surplus of \$18,852. The municipal portion of our tax rate reflects this, with the town's portion down \$.60, as well as the county's portion down. Unfortunately the school portion again rose a whopping \$2.33. Some of this increase can be attributed to an increase in our ADM (average daily membership or pupil population) that rose from 191.1 to 200.1 of this past year.

The recession that began the year before continued to impact us this past year as well. The extent of recession manifested itself both in the ability of tax payers to pay their taxes on time and the number of applications for welfare and the amount we were obligated to pay.

During the course of this past year the newly acquired former McRae residence was converted into town offices and a police station. The town office portion of the renovations proceeded in stages as we kept track of the expenditure of money and met certain setbacks, namely the replacement of the pump to the artesian well and the replacement of the furnace. In addition, we had the first floor rewired, new lighting installed, smoke detectors, emergency lighting, and made the offices completely handicapped accessible, including a new ramp in the rear of the building.

The bridge crossing Smith River for Riddle Hill Road was repaired this fall. The abutments have been widened and replaced. The existing deck has been widened, railings are in place and approaches are scheduled to be repaved for the forthcoming year.

While finances occupy most of our thoughts these days, let us not overlook our human resources. The personnel of the police department are to be congratulated for converting a decrepit shed into a most pleasing setting. Our road agent and crew continued doing a good job on Kinsman Highway as most of it has been rebuilt, with the exception of Quigg's Bridge. This road is now accessible year round and has been made so at a fraction of the estimated \$200,000 that we received three years ago. In addition to this cost saving project, the road crew has widened a section of Gifford Hill Road and replaced a culvert on Riddle Hill.

Returning to finances, let us review all of the town's expenditures. The selectmen received a considerable amount of criticism on going over the budget on welfare. But the town's other welfare programs, current use, receives little criticism or adverse attention, but yet accounts for a loss of \$110,171.49 in tax dollars for 1991. How long can the town afford this program? The town has no say in the program, it is mandated by the State. Perhaps voters should demand a change by contacting their legislators.

Looking ahead to this year's town meeting, we support the fire department in their quest to build a fire station. After examining the library, we found several defects that we believe need immediate attention, thus we have placed an article on the warrant requesting an appropriation to repair these defects.

We are also asking for \$9,117 to paint or put siding on the exterior of the town office building which would put a nice finishing touch on the whole building.

We would like to take this time to thank all departments and volunteers for their continued support this past year. A lot has been accomplished this past year as a result of this joint effort. Let us keep the town in a forward motion in spite of the hard times and look forward to a turning point in the near future.

We are looking forward to moving into the town office building early this year. In this building will be the selectmen's office, a meeting room for the planning board and other town committees. There will be space for the tax collector and town clerk also. The Welfare Officer will have an office and food pantry upstairs. The vacated selectmen's office in the Town Hall could be used by the recreation department for storage. Other functions will continue in the Town Hall as usual, under the supervision of the Selectmen.

Chester Martin  
Frank Neufell  
Kenneth R. Cushing

## REPORT OF THE TRUSTEES OF TRUST FUNDS FOR 1991

The Town received \$2,826.45 of trust fund interest income for cemetery care and \$200.89 for the purchase of books for the Town Library.

The following additions to capital reserve funds were voted at Town meeting:

Additions to Capital Reserve Funds were as follows:

|                    |          |
|--------------------|----------|
| New Ambulance      | \$10,000 |
| Bridge Replacement | 10,000   |
| Fire House         | 25,000   |

Expenditures from Capital Reserve Funds were as follows:

|                       |             |
|-----------------------|-------------|
| Bridges - Riddle Hill | \$45,000.00 |
| Highway Equipment     | 41,000.00   |
| Town Offices          | 86,680.79   |

Interest from the Kilton Doctor Fund was expended as follows:

|            |  |
|------------|--|
| \$1,170.00 | Medical expense reimbursement of \$10.00 each to 117 Grafton Residents.        |
| \$1,000.00 | Ambulance operating expenses.  |
| \$3,360.00 | Reimbursement of Grafton's per capita payment to Mascoma Home Health Services. |

The Trustees of Trust Funds meet at the Town Hall from 7 to 8 p.m. on the fourth Tuesday of each month. Town residents may present the Trustees with receipted bills for medical, dental, or eye treatment at these monthly meetings or by mailing a Self-Addressed-Stamped-Envelope to Trustees of Trust Fund, RR 2, Box 611, Grafton, NH 03240. The Kilton Doctor Fund provides for reimbursement up to a maximum of \$10 per person. No bills will be received between the December and January meetings. Bills dated after the last December meeting will be accepted at the January meeting and paid for the ensuing year.

Elaine MK Sawyer 1992  
Judy Gleason 1993  
Deborah Hazelton 1994

# SUMMARY REPORT OF TRUST FUNDS FOR 1991

## GRAFTON, NEW HAMPSHIRE

| FUND                     | PRINCIPAL-----    |                  |                  | INCOME-----         |                   |                  |                  |                     |
|--------------------------|-------------------|------------------|------------------|---------------------|-------------------|------------------|------------------|---------------------|
|                          | Balance<br>1/1/91 | Received<br>1991 | Expended<br>1991 | Balance<br>12/31/91 | Balance<br>1/1/91 | Received<br>1991 | Expended<br>1991 | Balance<br>12/31/91 |
| Kilton Fund              | 25,000.00         | 0.00             | 0.00             | 25,000.00           | 55,720.79         | 9,247.60         | 9,260.64         | 55,707.75           |
| Cemetery Funds           | 27,284.36         | 0.00             | 0.00             | 27,284.36           | 10,257.26         | 2,785.37         | 2,807.40         | 10,235.23           |
| Library Funds            | 4,200.00          | 0.00             | 0.00             | 4,200.00            | 0.00              | 200.89           | 200.89           | 0.00                |
| Capital Reserve Fund     |                   |                  |                  |                     |                   |                  |                  |                     |
| Highway Equipment        | 31,242.00         | 0.00             | 31,000.00        | 242.00              | 9,899.74          | 1,108.01         | 10,000.00        | 1,007.75            |
| Capital Reserve Fund     |                   |                  |                  |                     |                   |                  |                  |                     |
| Town Offices Fund        | 44,530.98         | 25.12            | 40,000.00        | 4,556.10            | 45,204.52         | 3,361.07         | 46,680.79        | 1,884.80            |
| Capital Reserve Fund     |                   |                  |                  |                     |                   |                  |                  |                     |
| Bridge Fund              | 30,577.69         | 10,000.00        | 40,000.00        | 577.69              | 17,869.60         | 2,956.95         | 5,000.00         | 15,826.55           |
| Capital Reserve Fund     |                   |                  |                  |                     |                   |                  |                  |                     |
| Tax Reappraisal Fund     | 19,807.97         | 5,000.00         | 0.00             | 24,807.97           | 12,353.22         | 2,165.68         | 0.00             | 14,518.90           |
| Capital Reserve Fund     |                   |                  |                  |                     |                   |                  |                  |                     |
| Solid Waste Fund         | 25,000.00         | 0.00             | 0.00             | 25,000.00           | 6,547.50          | 2,197.92         | 0.00             | 8,745.42            |
| Capital Reserve Fund     |                   |                  |                  |                     |                   |                  |                  |                     |
| Recreation Field Shelter | 7,500.00          | 0.00             | 0.00             | 7,500.00            | 1,241.73          | 611.67           | 0.00             | 1,853.40            |
| Capital Reserve Fund     |                   |                  |                  |                     |                   |                  |                  |                     |
| New Fire Station         | 25,000.00         | 25,025.12        | 0.00             | 50,025.12           | 1,032.61          | 2,472.12         | 0.00             | 3,504.73            |
| Capital Reserve Fund     |                   |                  |                  |                     |                   |                  |                  |                     |
| New Ambulance            | 30,000.00         | 10,000.00        | 0.00             | 40,000.00           | 4,966.76          | 2,907.97         | 0.00             | 7,874.73            |
| Capital Reserve Fund     |                   |                  |                  |                     |                   |                  |                  |                     |
| History Book             | 1,867.00          | 0.00             | 0.00             | 1,867.00            | 674.47            | 141.18           | 0.00             | 815.65              |

# REPORT OF THE LIBRARIAN

## TOTAL CIRCULATION OF BOOKS FOR 1991

|             |     |
|-------------|-----|
| Fiction     | 841 |
| Non-Fiction | 383 |
| Magazines   | 183 |
| Youth       | 494 |
| Juvenile    | 939 |

### New books purchased

|             |    |
|-------------|----|
| Fiction     | 93 |
| Non-Fiction | 37 |
| Youth       | 49 |
| Juvenile    | 76 |

### LIBRARY HOURS:

WEDNESDAYS - 3:00 - 5:00 p.m. & 6:30 - 8:00 p.m.  
SATURDAYS - 10 a.m. - Noon - 2nd and 4th Saturday of the month

Mary L. Gove, Librarian

## GRAFTON PUBLIC LIBRARY TRUSTEES REPORT

### RECEIPTS:

|  |                         |
|--|-------------------------|
| Cash Balance on Hand 1/1/91                      | 1,724.11                |
| First N.H. Bank N.O.W. Interest                  | 108.25                  |
| Interest - Ruth Leonard & Barney Flanders Accts. | 465.75                  |
| Mildred Braley Trust                             | 376.63                  |
| Reimburse for Tim Hazelton working in Library    | 27.50                   |
| Interest - Burnham C.D.                          | <u>2,286.64</u>         |
| <b>TOTAL RECEIPTS</b>                            | <b>4,988.88</b>         |
| <b>LESS EXPENDITURES</b>                         | <b><u>-2,539.38</u></b> |
| <b>12/31/91 Balance on Hand</b>                  | <b><u>2,449.50</u></b>  |

### EXPENDITURES

|                                    |          |
|------------------------------------|----------|
| Books                              | 2,101.13 |
| Magazines                          | 194.88   |
| Deborah Hazelton (Keeping Records) | 50.00    |
| Postmaster - Grafton, NH (Stamps)  | 5.80     |
| Mary Gove (2nd hand books)         | 25.92    |
| Tim Hazelton - work in Library     | 27.50    |
| Brodart (supplies)                 | 20.37    |

|                             |              |
|-----------------------------|--------------|
| Ken Hazelton - clean cellar | 5.00         |
| Service Charges N.O.W.      | 68.17        |
| Check Charge (New Checks)   | <u>40.61</u> |

|                    |          |
|--------------------|----------|
| TOTAL EXPENDITURES | 2,539.38 |
|--------------------|----------|

**MASCOMA CERTIFICATE #386009030  
BURNHAM FUND**

|                      |                 |
|----------------------|-----------------|
| 1/1/91               | 27,440.75       |
| 5/91 - Withdraw Int. | -2,286.64       |
| 1991 Interest        | <u>1,949.26</u> |
| 12/31/91 Balance     | 27,103.37       |

**MASCOMA SAVINGS ACCT. #900047711**

|          |               |
|----------|---------------|
| 1/1/91   | 1851.8        |
| Interest | <u>104.31</u> |
| 12/31/91 | 1,956.11      |

**MASCOMA CERTIFICATE #382010346**

|          |               |
|----------|---------------|
| 1/1/91   | 3,055.74      |
| INTEREST | <u>218.12</u> |
| 12/31/91 | 3,273.86      |

Respectfully submitted  
Deborah P. Hazelton, Treasurer

## **REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER**

1991 was a very dry and busy year for the New Hampshire Forest Fire Service as well as local fire departments due to our increase in the number of fires. Our three major causes of fires in 1991 were non-permit, children and smoking materials. 450 wildland fires in New Hampshire burned approximately 150 acres for an average fire size of one-third acre.

Primarily, the local fire department is responsible for extinguishing these fires. Keeping the average fire size this small is a tribute to early detection by citizens, our fire tower lookout system and the quick response of our trained local fire departments.

In every municipality, there is a Forest Fire Warden and several Deputy Wardens that are responsible for directing suppression action on wildland fires, working with other fire department members under the direction of the N.H. Forest Fire Service to make sure that all fire department members are properly trained and equipped for suppressing wildland fires. Forest Fire Wardens and Deputy Wardens receive specialized training each year, presented by the N.H. Forest Fire Service, to keep their skill level and knowledge of forest fire laws up to date.

The local Warden and selected Deputy Wardens are also responsible for issuing burning permits for any open burning that is to be done in their community. In New Hampshire, any open burning, except when the ground is completely covered with snow, requires a written fire permit prior to lighting the fire. Before doing any open burning, it is recommended that you contact your local fire department to see if a permit is required and to save your community the cost of sending fire equipment on a false alarm. Any person violating the permit law (RSA 224:27) shall be guilty of a misdemeanor.

Please help your local Warden and fire department by requesting a fire permit before kindling a fire, be understanding if they tell you it is not a safe day to burn and help keep New Hampshire green! Thank you for being fire safe.

**Robert D. Nelson, Chief, Forest Protection**  
**Bryan C. Nowell, Local Forest Ranger**  
**Paul C. Gove, Municipal Forest Fire Warden**

# REPORT OF THE VOLUNTEER FIRE DEPARTMENT

The fire department responded to the following calls in 1991:

|                                    |   |
|------------------------------------|---|
| Trees on Power Lines               | 3 |
| Chimney Fires                      | 2 |
| Lighting Strike to House           | 1 |
| Car Accidents                      | 4 |
| False Alarms                       | 2 |
| Smoke in Cellar at Grafton Inn     | 1 |
| Generator & Structure Fire at Mine | 1 |
| Brush Pile Gravel Bank             | 1 |
| Propane Gas Leak                   | 1 |
| Control Burns                      | 2 |

## Mutual Aid Calls:

|   |    |
|---|----|
| Grafton covered for Canaan at Station     | 19 |
| Grafton Responded to Scene at Canaan      | 1  |
| Grafton Responded to Scene at Dorchester  | 1  |
| Grafton Responded to Danbury Fire Scenes  | 2  |
| Danbury Covered for Grafton at Station    | 2  |
| Enfield Responded to Fire Grafton 4A      | 1  |
| Grafton Responded Car Accident at Danbury | 1  |

We would like to thank the townspeople who have supported us this past year through their donations and memorial gifts.

To the Grafton Fire Auxiliary Ladies - thank you - for your help at our suppers, Old Home Day and for the purchases of fire clothing.

Paul C. Gove, Chief

## FIRE AUXILIARY REPORT

The Fire Auxiliary meets on the second Monday of each month at 7:30 p.m. at the Town Hall. Dues are fifty cents a year and new members are welcome. We raise money for the Fire Department by running the Grafton-Sullivan County Fire Wardens Supper, the annual Firemen's Supper, and staffing a booth at Old Home Day.

Officers this year are:

Mary Gove, President  
Marion Seamans, Vice-President  
Marguerite Conley, Secretary  
Ellen Williams, Treasurer

The members thank all who have helped us this year.

Respectfully Submitted,  
Marguerite F. Conley



# VOLUNTEER FIRE DEPARTMENT TREASURER'S REPORT

|                           |          |
|---------------------------|----------|
| Balance December 31, 1990 | 6,175.53 |
|---------------------------|----------|

## Income

|  |  |          |
|--|--|----------|
| Tickets                                  |  | 924.00   |
| Reimbursement from Members for Equipment |  | 69.90    |
| July 4th                                 |  | 715.00   |
| Old Home Day                             |  | 151.85   |
| Fire Warden Supper                       |  | 144.51   |
| Hunter Supper                            |  | 642.60   |
| Interest                                 |  | 348.25   |
| Donations:                               |  |          |
| Bundagte Fund                            |  | 1,500.00 |
| Vernon Lindhall                          |  | 200.00   |
| Sherely Kemp                             |  | 100.00   |
| Hunter Supper                            |  | 245.00   |
| John Currian                             |  | 20.00    |
| Barbara Bruda                            |  | 20.00    |
| Roy Mogan                                |  | 25.00    |
| Memory of Don Fowler                     |  | 10.00    |
| Memory of Les Seamans                    |  | 25.00    |
| Memory of Lena Williams                  |  | 90.00    |
| Miscellaneous - Minutes                  |  | 4.00     |

|              |          |
|--------------|----------|
| TOTAL INCOME | 5,235.11 |
|--------------|----------|

## Expenses

|                                     |        |        |
|-------------------------------------|--------|--------|
| Gifts of Appreciation and Memorials |        |        |
| Twin State Monument                 | 150.00 |        |
| Bannerman Sign and Promo            | 454.00 |        |
| Engraving                           | 7.20   |        |
| M.V.R.H.S. Graphics Dept.           | 50.00  |        |
| Gift Certificate                    | 50.00  |        |
|                                     |        | 711.20 |
| Advertising for 1991                |        |        |
| Mascoma Messenger                   | 65.00  |        |
|                                     |        | 65.00  |
| Postage                             | 58.00  | 58.00  |
| Training Expenses                   | 914.74 | 914.74 |

|                                  |                       |                 |
|----------------------------------|-----------------------|-----------------|
| Fundraising Expenses             |                       |                 |
| Nissen                           | 57.78                 |                 |
| L. Clough                        | 8.32                  |                 |
| Grafton General Store            | 102.25                |                 |
| C & G's Country Store            | 261.00                |                 |
| Market Basket                    | 19.39                 |                 |
| Tent Rental                      | 100.00                |                 |
|                                  |                       | 548.74          |
| Equipment                        | 288.07                | 288.07          |
| Repairs - R & R Communications   | 342.50                | 342.50          |
| Miscellaneous                    |                       |                 |
| Mitchell T's                     | 312.00                |                 |
| Coffee                           | 5.00                  |                 |
| Overdraft                        | 10.00                 |                 |
|                                  |                       | 327.00          |
|                                  | <b>TOTAL EXPENSES</b> | <b>3,255.25</b> |
| <b>Balance December 31, 1990</b> |                       | <b>8,155.39</b> |
| CD #1                            |                       | 9,900.44        |
| CD #2                            |                       | 7,611.06        |

Lorraine Clough, Treasurer

## AMBULANCE REPORT

Forty one calls were answered by the eleven members of the Grafton ambulance in 1991. Of this number 23 were medical emergencies, 16 were trauma related (accidents), and the remainder, 2, were mutual aid calls to Canaan. In addition to responding to these calls, members manned the ambulance set up as a first aid station and public relations booth at the recreation field during the 4th of July.

Training was very intense this past year. The membership of the squad increased to eleven, with two attending first responder courses for the forthcoming year and another taking a "bridge course" leading to an EMT certificate. Our members attended several training workshops offered during the course of the year, including a crisis intervention course instructed by the staff of Headrest, a water safety course aptly taught by Jennie Snyder, a trauma course presented in Concord, and a workshop in cold weather rescue techniques offered in Hanover.

Due to the generous bequeath made by the late Don Fowler, the ambulance squad was able to purchase a defibrillator. With an average run time of forty minutes to the nearest hospital and a "window" of only eight minutes, this device should improve the survival chances of a patient who goes into cardiac arrest. In conjunction with the purchase of the defibrillator, five members attended a course to certify in its operation.

This past year the ambulance broadened its focus of helping the community by co-sponsoring the swimming program. For 1992 we will be seeking other ways to help the citizens of Grafton. Some possibilities include offering a CPR course to the general public, sponsoring a baby sitting workshop for prospective babysitters, and continued sponsorship of the swim program. As always we welcome any who would wish to train and join the squad as EMTs. We thank all for their continued support. We would also would like to thank April Donnelly for donating her time by taking the minutes at each of our meetings.

Respectively submitted,  
Kenneth R. Cushing, Captain

# AMBULANCE FINANCIAL REPORT

|                           |          |
|---------------------------|----------|
| Balance December 31, 1990 | 3,257.13 |
|---------------------------|----------|

## INCOME

|   |           |
|---|-----------|
| NOW Account Interest  | 198.47    |
| Kilton Fund   | 1,000.00  |
| Ambulance Fund  | 85.00     |
| Reimbursement from Town   | 351.70    |
| Transfer of Funds - First N.H. ***                                  | 8,900.00  |
| Donations:  |           |
| *** (In memory of Don Fowler \$10,000.00<br>set in special account) |           |
| General Donations   | 310.00    |
| In Memory of Clint Dwelly   | 328.00    |
| In Memory of Phillip Paight   | 145.00    |
| In Memory of Howard Belloin   | 100.00    |
| TOTAL INCOME  | 14,675.30 |

## EXPENSES

|                                    |           |
|------------------------------------|-----------|
| Training - Courses, Recert., Books | 1,513.93  |
| Merriam & Graves - Supplies        | 1,827.09  |
| Postage & Box Fees                 | 51.35     |
| Town of Hanover Dispatch Fees      | 364.59    |
| R & R Communications - Repairs     | 264.10    |
| Evans Fuel - Fuel                  | 24.00     |
| Ed Berrios                         | 202.53    |
| Headrest                           | 150.00    |
| Hewitts Garage - Fuel              | 138.90    |
| Laerdal Medical Corp.              | 925.19    |
| Physio Control - Defibrillator     | 7,033.77  |
| Ossipee Mountain Radio             | 1,147.50  |
| TOTAL EXPENSES                     | 13,642.95 |

|                           |          |
|---------------------------|----------|
| Balance December 31, 1991 | 1,032.35 |
|---------------------------|----------|

|                                      |           |
|--------------------------------------|-----------|
| First N.H. Bank Preferred Account    | 3,928.04  |
| Mascoma Savings Bank CD Account      | 10,810.15 |
| Mascoma Savings Bank Savings Account | 133.17    |

Brewster G. Gove, Treasurer

# **POLICE REPORT**

1991 was a busy year for your police department.

At a special Town Meeting in April, Grafton voters approved the sum, not to exceed \$7,000, for the Department to build a Police Station at the new Town Office Building in the section which at this time was an attached wood shed. Using the allocated funds to buy the materials and supplies needed for construction and volunteers who so willingly gave of their time and talents to make it all possible we opened our new station in July.

Thanks to this new facility, all our department records and equipment are now permanently located.

Having a new training room and equipment enabled us to obtain training film from N.H. Police Standards and Training to receive the mandatory number of hours of training required to maintain our Certifications. Training sessions offered at PS&T and Troop F State Police Headquarters were also attended.

As is mandatory each year, all members of the Department were certified with their weapons.

We also have in place a new base radio station which enables us to be in contact with the Fire and Ambulance channels, Troop F State Police Headquarters, Grafton County Sheriffs Department, Grafton Highway Department vehicles, and our school bus drivers. This capability is also installed in our cruiser.

Incidents of burglary and theft have dropped off to some degree this year. I would hope that having a police station in town, and further visibility of your police cruiser out on patrol will have an impact on this problem. Registration plate numbers of any suspicious vehicle in your area (night or day) would be of great assistance in the investigation of these crimes. Be assured that all occurrences of such incidents, with the cooperation of the N.H. State Police are still under investigation.

All applications for pistol permits or renewals and any other forms you may require, accident report forms etc., may be obtained at the station. We also have a complete updated library of N.H. law books if you wish to check any legal matter that you may have a problem with. Our goal is to make your Police Department as accessible to you the people of Grafton as we reasonably can. Stop by and see us and your new station. We are there most days and 7-9 Wednesday evenings.

Thank you for your continued support.

Respectfully Submitted,  
Frank LaLiberte, Chief  
Merle Kenyon, Sergeant  
Joseph Thomas, Jr., Officer

# POLICE STATISTICS REPORT

TOTAL MAN HOURS - 1115.5

## COMPLAINTS

|                             |     |
|-----------------------------|-----|
| Ambulance Assist            | 10  |
| House Checks                | 137 |
| Escorts                     | 4   |
| Animal complaints           | 82  |
| Fire Assists                | 5   |
| Messages Delivered          | 24  |
| Missing Persons             | 2   |
| Relays                      | 1   |
| Assists to Other Depts.     | 40  |
| Suspicious Person Checked   | 21  |
| Abandoned Property          | 3   |
| Towed Vehicles              | 10  |
| Road and/or Utility Problem | 6   |
| Truants                     | 1   |
| Domestic                    | 42  |
| Assault                     | 1   |
| Thefts                      | 25  |
| B & E                       | 17  |
| Criminal Trespass           | 16  |
| Criminal Arrests            | 5   |
| Disorderly Conduct          | 3   |
| Criminal Mischief           | 20  |
| Alarms Answered             | 17  |
| Civil Matters               | 49  |
| Police Community Relations  | 67  |
| Bad Checks                  | 12  |

TOTAL CALLS 619

## MOTOR VEHICLE

|                             |    |
|-----------------------------|----|
| MV Accidents Investigated   | 24 |
| PI                          | 4  |
| PD                          | 13 |
| MINOR                       | 10 |
| Suspicious Vehicles Checked | 39 |
| Traffic Hazards             | 14 |
| Assisted Motorists          | 15 |
| VIN Checks                  | 23 |
| MV Warnings                 | 26 |
| MV Checkups                 | 13 |

TOTAL (M/V only) 181

Total Cruiser Mileage - 6251

Frank LaLiberte, Chief of Police

## **REPORT OF GRAFTON PLANNING BOARD**

1991 was again a quiet year for the Planning Board, due in no small part to the slowing economy. There were only two sizeable subdivisions that came before the Board for review. There were a small number of single-lot plans. The Planning Board has taken over the driveway permit system as prescribed by State law, and is working with the Road Agent to keep them up to date.

The Excavation Ordinance will have to be reworked to reflect recent changes promulgated by the State Legislature this past session. The Board continued to review the new R.S.A.'s that concern land use ordinances and will work them into our current subdivision regulations.

Respectfully Submitted,  
Francis Lombardi

## **REPORT OF THE CEMETERY TRUSTEES**

The Cemetery Department consistently takes care and maintains eight cemeteries in town.

We started this spring by raking and removing leaves and fallen limbs from each cemetery.

As we started mowing the cemeteries this year, it was evident to us that the lawn mowers and trimmers that were purchased in the spring of 1989 were starting to show signs of wear and tear from the mowing condition that exist in the old cemeteries, and the many hours of service they have performed.

The Board of Trustees unanimously agree that we will need to purchase new equipment this spring in order to efficiently and effectively maintain the cemeteries in 1992.

We finally found the little cemetery off the Old Blood Road which had not seen any kind of care in a long time. It was brushed out and leaves and other debris were raked up and removed.

Gates were built and installed at East Grafton and Razor Hill cemeteries, another gate which was also built will be installed in Ford cemetery in the spring.

Approximately 80% of the Grafton Center Cemetery was mapped out this year and we would like to thank Jill Clark for volunteering her time and efforts on this project. She plans to finish the mapping this summer.

We received many compliments this year and would like to thank all those who gave them, for noticing and recognizing our efforts, and special thanks to all those who worked and contributed to the Cemetery Department in 1991.

Respectfully submitted,  
Randy Martin, Frank Clough, Barbara Tate

# GRAFTON CEMETERY TRUSTEES FINANCIAL REPORT

|                            |          |
|----------------------------|----------|
| Balance on Hand April 1991 | 1,026.66 |
|----------------------------|----------|

## Income:

|                             |                 |  |
|-----------------------------|-----------------|--|
| Interest - Checking Account | 68.09           |  |
| Interest - Trust Fund       | 2,001.80        |  |
| Allotment - Town of Grafton | 4,000.00        |  |
| <b>TOTAL CASH RECEIPTS</b>  | <b>7,096.55</b> |  |

## Disbursements:

### Labor:

|               |          |  |
|---------------|----------|--|
| Mike Burns    | 99.29    |  |
| Frank Clough  | 1,292.16 |  |
| Ralph Flad    | 58.18    |  |
| Nathan Hogue  | 18.47    |  |
| Ralph Johnson | 78.52    |  |
| Randy Martin  | 765.21   |  |
| Ron Mitchell  | 147.78   |  |
| Barbara Tate  | 1,318.43 |  |

### Mower Rental:

|              |       |  |
|--------------|-------|--|
| Frank Clough | 15.00 |  |
| Randy Martin | 45.00 |  |

### Tractor Rental:

|            |       |  |
|------------|-------|--|
| Tim Martin | 30.00 |  |
|------------|-------|--|

|                          |                 |
|--------------------------|-----------------|
| <b>TOTAL LABOR COSTS</b> | <b>3,868.04</b> |
|--------------------------|-----------------|

## Expenses:

### Gas & Oil:

|                         |       |  |
|-------------------------|-------|--|
| Brownies Auto Supply    | 17.25 |  |
| Canaan Hardware         | 2.19  |  |
| C & G Store             | 5.00  |  |
| Grafton General Store   | 29.27 |  |
| Hewitt's Grafton Garage | 26.57 |  |
| Riches Department Store | 12.76 |  |

### Supplies:

|   |       |  |
|---|-------|--|
| Canaan Hardware (rakes, gas cans, etc.) | 73.37 |  |
| Tim Martin (lawn mower)                 | 15.00 |  |

### Equipment:

|                                      |       |  |
|--------------------------------------|-------|--|
| Emmons Small Engine (repair & parts) | 76.65 |  |
|--------------------------------------|-------|--|



|  |                 |
|--|-----------------|
| Gates & Fences:                              |                 |
| R.P. Johnson & Sons (building material)      | 176.39          |
| Canaan Hardware                              | 10.69           |
| K-Mart (paint & primer)                      | 16.95           |
| Mascoma Savings Bank (FICA, SS & Med. Taxes) | 881.22          |
| Cemetery Treasurer Fee                       | 92.35           |
| Cemetery Agent Fee                           | 323.23          |
|  | <u>1,758.89</u> |

|                           |                 |
|---------------------------|-----------------|
| <b>TOTAL EXPENDITURES</b> | <b>5,626.93</b> |
|---------------------------|-----------------|

|  |                 |
|--|-----------------|
| <b>Balance on Hand December 31, 1991</b> | <b>1,469.62</b> |
|--|-----------------|

Barbara Tate, Treasurer

## RECREATION FIELD DIRECTOR'S REPORT

1991 was a quiet year on the Rec Field. Work has been started on the back of the field. New trees were added along the roadway. We had an active horse show season. Fencing for the tot yard has been donated. It is hoped that Spring will bring the volunteers needed to put the fencing up. Rabbit Planters were also added to the tot area this year. Sincere thanks to everyone who contributed in any way to the improvement of our field.

Respectfully Submitted,  
Lorraine Clough

# REPORT OF RECREATION COMMITTEE

- Another eventful year -

The first thought, looking back over the past year, is thank goodness for the outstanding volunteerism in the Town of Grafton.

Cabin Fever was broken by fun-filled nights at the Town Hall with North Country Sound and Lighting and Bob Dorley. July Celebration funding was started at these events.

The Easter Egg Hunt was a wonderful day for the younger children. All candy and toys were donated.

May Bike-A-Thon was very well attended and the bulk of monies needed for the Fireworks was raised that day.

The July Celebration was another success this year with all volunteers, including this year a great group of teenagers, all did an outstanding job.

A professional fireworks company was brought in and did a great job.

The three ambulance calls on the day of the Celebration caused a lot of confusion behind the scenes, however it was managed. What it did make us realize is that we need many more volunteers that day. Volunteers willing to "handle" things when other things happen.

Swim program was co-sponsored by the Ambulance this year. In this way we were able to provide a whole month of lessons and reach 50 children. Miss Jennifer Snyder of Canaan was the instructor and held two classes in Water Safety and Rescue for the Grafton and Canaan Ambulance crews. This offered five hours of valuable continuing education credit for the EMTs. Jennifer will come back in the summer of 1992. Again, there will be swim lessons and classes for ambulance and fire department personnel.

Halloween was celebrated with a Haunted Barn at the new town office building. The discussion not to have a Halloween party was due to lack of manpower in the planning stages. This event was missed by the younger children. Any volunteers?

Children's Christmas party was another great event for the children. With a new dress for Mrs. Santa, a new volunteer Santa, the children were wonderful. Each received a gift and candy cane.

Our sincere thanks to retiring Santa, Tom Gleason, for being so kind over the years.

The committee again this year contributed to the Ladies Benevolent Society boxes, collected toys and distributed them to children and families having a hard time and gave gifts to Meals on Wheels and the Senior Center.

Next year, with the hopeful thought of more volunteers, we would like to have more activities at the Town Hall. After-school programs, adult classes, and a play group are not out of the question. Many of these we already have volunteers to do.

In closing, as in years past, I would like to thank the outstanding volunteers of the Town of Grafton. Never have I seen a group of more willing and able people. Whether it be baking cookies, wrapping gifts, making crafts, working on the field or wearing a strange costume to make a child laugh. They are always there for us! And you!

Respectfully Submitted,  
Eileen McKeon- LaLiberte  
Judy Swirski  
Louise Gallup  
Lorraine Clough

## RECREATION COMMITTEE TREASURER'S REPORT

|  |          |
|--|----------|
| Balance Year to Date December 31, 1990 | 1,150.29 |
|--|----------|

### Income:

|                      |       |
|----------------------|-------|
| NOW Account Interest | 54.35 |
|----------------------|-------|

#### Donations

|         |        |
|---------|--------|
| General | 472.20 |
|---------|--------|

|                  |        |
|------------------|--------|
| Fireworks & Cans | 403.12 |
|------------------|--------|

|                                     |        |
|-------------------------------------|--------|
| Dr. Pescott (Horse & Rabies Clinic) | 210.00 |
|-------------------------------------|--------|

|              |                 |
|--------------|-----------------|
| <b>TOTAL</b> | <b>1,085.32</b> |
|--------------|-----------------|

#### Special Events:

|             |        |
|-------------|--------|
| Bike-A-Thon | 664.51 |
|-------------|--------|

|                    |        |
|--------------------|--------|
| Change from Dances | 450.00 |
|--------------------|--------|

|               |        |
|---------------|--------|
| C.W.N. Dances | 184.81 |
|---------------|--------|

|                 |        |
|-----------------|--------|
| N.C.S.L. Dances | 467.42 |
|-----------------|--------|

|                           |        |
|---------------------------|--------|
| Road Kill Supper T-Shirts | 474.58 |
|---------------------------|--------|

|              |        |
|--------------|--------|
| Kid's Dances | 100.00 |
|--------------|--------|

|                 |        |
|-----------------|--------|
| Halloween Dance | 106.00 |
|-----------------|--------|

|                      |       |
|----------------------|-------|
| Halloween Horse Show | 89.15 |
|----------------------|-------|

|              |        |
|--------------|--------|
| 50/50 Raffle | 250.00 |
|--------------|--------|

|             |          |
|-------------|----------|
| 4th of July | 1,436.60 |
|-------------|----------|

|                   |        |
|-------------------|--------|
| Fire Dept. (Tent) | 100.00 |
|-------------------|--------|

|      |        |
|------|--------|
| Soda | 165.02 |
|------|--------|

|                           |        |
|---------------------------|--------|
| Nestle's Beich Candy Bars | 906.00 |
|---------------------------|--------|

|                      |       |
|----------------------|-------|
| M.C.T. Drink Bottles | 39.00 |
|----------------------|-------|

|              |                 |
|--------------|-----------------|
| <b>TOTAL</b> | <b>5,433.09</b> |
|--------------|-----------------|

#### Reimbursement:

|                 |        |
|-----------------|--------|
| Town of Grafton | 200.00 |
|-----------------|--------|

|           |       |
|-----------|-------|
| Bill Flad | 12.00 |
|-----------|-------|

|                      |       |
|----------------------|-------|
| Rabies Clinic Change | 40.00 |
|----------------------|-------|

|              |               |
|--------------|---------------|
| <b>TOTAL</b> | <b>252.00</b> |
|--------------|---------------|

|                            |                        |
|----------------------------|------------------------|
| <b>TOTAL CASH RECEIPTS</b> | <b><u>7,975.05</u></b> |
|----------------------------|------------------------|

**Expenses:****Special Events:**

|                          |                 |  |
|--------------------------|-----------------|--|
| Bike-A-Thon              | 156.60          |  |
| Change for Dances        | 450.00          |  |
| Road Kill T-Shirts       | 439.50          |  |
| Kid's Dances             | 100.00          |  |
| Halloween Dance Change   | 50.00           |  |
| Halloween Horse Show     | 71.37           |  |
| Halloween Kid's Party    | 60.24           |  |
| 50/50 Raffle             | 125.00          |  |
| Nestles Beich Candy Bars | 480.00          |  |
| M.C.T. Drink Bottles     | 218.70          |  |
| Christmas Party          | 216.47          |  |
| Christmas 1990           | 83.65           |  |
| Work Day                 | 35.47           |  |
| Easter                   | 32.43           |  |
| 4th of July              | <u>3,341.78</u> |  |

**TOTAL****5,861.21****Miscellaneous**

|                                  |              |  |
|----------------------------------|--------------|--|
| Merriam Graves                   | 407.90       |  |
| Post Master, Grafton             | 65.25        |  |
| Soda                             | 166.19       |  |
| Electrical Work                  | 235.00       |  |
| Reimbursement Field Fund         | 278.00       |  |
| Mascoma Graphics                 | 55.00        |  |
| Calkins                          | 85.00        |  |
| P.S.N.H.                         | 17.93        |  |
| Mrs. Claus Suit                  | 200.92       |  |
| Rabies Clinic Change             | 40.00        |  |
| Canaan Hardware                  | 3.99         |  |
| R.P. Johnsons                    | 44.55        |  |
| Lorraine Clough Reimbursement    | 22.87        |  |
| Yankee Bargain                   | 12.40        |  |
| Grand Union                      | 5.28         |  |
| Eileen LaLiberte - Reimbursement | 12.99        |  |
| Emerson Gardens                  | 35.00        |  |
| C & Gs Store                     | 5.58         |  |
| Lorraine Cough - Reimbursement   | 9.95         |  |
| C & Gs Store                     | 1.69         |  |
| Grafton General                  | 8.95         |  |
| Lorraine Clough - Reimbursement  | 28.00        |  |
| Service Charge                   | <u>29.60</u> |  |

**TOTAL****1,772.04****TOTAL EXPENSES****7,633.25****Balance on Hand December 31, 1991****341.80****Judy Swirski, Treasurer**

## RECREATION FIELD DIRECTOR'S FINANCIAL REPORT

Balance Year to Date December 31, 1990 346.77

### Income

|                           |        |
|---------------------------|--------|
| Interest                  | 23.23  |
| John Bassett & Tr's       | 278.00 |
| Ann Johnson - Tree - Tr's | 375.00 |
| Reimbursement for Rope    | 30.00  |
| Triple R. Horse Show      | 100.00 |
| Triple R. Horse Show      | 317.14 |

**TOTAL INCOME** 1,123.37

### Expenses

|                             |        |
|-----------------------------|--------|
| Purchase Rabbits / Gas      | 175.00 |
| Purchase Rope - Kilton Pond | 30.00  |
| Chemical Toilets            | 42.50  |

**TOTAL EXPENSES** 247.50

**BALANCE DECEMBER 30, 1991** 1,222.64

Respectfully Submitted,  
Lorraine Clough, Field Director

## HEALTH OFFICER REPORT

Rentals were inspected for health and safety. Foster home licenses were renewed. Several septic violations were looked into. Two approvals for privies were given. All food preparation places were inspected and in good order. Several water samples were taken and tested.

A reminder:

Holding tanks and chemical fluid toilets will not be approved. Any reconstruction of a septic system must be resubmitted for State approval; because most reasons for reconstruction are because the ground will no longer support the leach system.

Please try to be concerned about health and your environment - do things right.

Health Officer, Glen Duffin

## TRANSFER STATION REPORT

This year at the Transfer Station was one in which we made many improvements. One of these was the installation of a 36 foot by 40 foot cement slab which we are presently using to set the paper container and the glass container on. This could possibly be used as a foundation for a future recycling building to be built on if and when such a need may arise.

Other work that was done this year was the cutting and pruning of brush and trees around the area to aesthetically enhance the overall appearance of the facility. We also painted the tool shed, some barrels and made up some signs to identify dump-off areas for the different recycleables and wastes that are brought in.

We have tried very hard this year to keep the station neat and orderly, and to give the taxpayers of Grafton better service by helping you with the unloading of your trash and recycleables.

We have also seen this year a better response to our recycling program by the people of Grafton.

At the present time we are recycling the following items: newspapers, cardboard, glass, tin cans, aluminum cans, brass, copper, scrap aluminum, scrap iron, car batteries, and motor oil.

We will also be recycling plastics in 1992 as we have purchased a plastic granulator, which also could help us in disposing of our paper products by granulating it into bedding for horses and cows and other livestock.

This year we have recycled approximately 52 tons of recycleable materials, and since the inauguration of our voluntary recycling program which started in April of 1989 the town has recycled some 175 tons of recycleable materials.

I would like to thank Ed Grinley, Stuart Downs, John Bassett, and the Board of Selectmen for their help and support.

I would also like to thank those of you have earnestly participated this year in our recycling efforts and encourage others of you to take part in making this a cleaner, safer and better world for ourselves and our children to live in!

Respectfully Submitted,  
Randy Martin  
Transfer Station Manager

## WELFARE OFFICER'S REPORT

The year 1991 was a busy one for the Welfare Department. We were approached 64 times for help with requests for \$13,871.38. As of December 31 we had granted \$9,348.96 to people, paid \$500.00 in salaries for Welfare Officers and \$34.25 for phone calls and registered mail, spending a total of \$9,883.21. As only \$8500.00 was appropriated for welfare, we had an overdraft of \$1,388.21.

A serious effort was made to refer cases to state and federal programs. If this effort had not been made we would have an overdraft of \$5,905.63, thus the town was saved \$4,522.42! One recipient did repay \$180.65 when property was sold.

Jennie Joyce served as welfare officer for three months and had 21 payouts totaling \$3,748.76 and in my nine months as welfare officer I had 24 payouts totaling \$5,600.20. The breakdown is as thus: 17 food orders, 1 medical, 2 electric bills, 6 fuel assists, 2 telephone bills, 5 mortgages and 12 rents, and 19 cases that we did not pay.

A food pantry has gotten off to a good start and will be located in the new town office building and I urge you to support it. A work program is also being considered.

As the year ended I found I could no longer be readily available at all times as welfare officer because of job and other commitments. I do think it was very beneficial, as a Selectman, to serve as welfare officer and get to learn the ins and outs of this department.

I want to thank my fellow selectmen and the other people who gave me support! To those who didn't, well, I could say a lot, but I won't!

Thank you,  
Chester Martin, Welfare Officer

## HISTORY BOOK REPORT

Done, done, done! After eight years of interviews, pouring over musty tomes, searching for the "right" photographs, and much anguish, the manuscript is at long last complete. As this report is being written, estimates to determine the cost of publishing the book are being sought. If all goes well, the book should be available for sale by summer. Thanks to all for your immense patience and support.

Ken Cushing

# GRAFTON COUNTY COMMISSIONERS' REPORT

In a continuing effort to communicate more directly with Grafton County citizens, we take great pleasure in submitting the following report for your information.

During the past year, the County Nursing Home has continued to provide excellent care for approximately 120 elderly and infirm residents while complying with the increased demands of new federal regulations. In November we opened a unit designed to meet the needs of patients with Alzheimer's disease and similar afflictions, which has been very well received by residents, families, and staff.

Inmates in the House of Corrections have benefited from the Thresholds/Decision-making program, taught by volunteers who help their clients prepare for more productive lives in jail and on the outside. A grant from the Attorney General's Office has also provided us with a substance abuse counselor for the jail.

New projects were also initiated at the County Farm. The piggery was reinstituted (20 piglets were born to 3 sows in October), and a lilac nursery was added through the State Lilac Commission (lilacs will be ready for distribution to public agencies in the spring). The farm also planted extra potatoes for contribution to local food pantries throughout the county, a project we plan to continue in future years.

Since September the Commissioners have worked with the Sheriff, Assistant Sheriff and members of the County Legislative Delegation to review the County Dispatch Center and revise the fees charged for telephone answering and radio dispatching services. Discounts were eliminated for 1992 and fees based on actual use are planned beginning in 1993. Copies of the Study Committee's report are available at the Commissioners' Office.

For the second year in a row we were able to reduce county taxes while maintaining necessary county services. The Commissioners intend to continue to hold the line on expenses, but do expect a modest tax increase next year due to the elimination of surpluses generated by unanticipated increases in nursing home revenues.

This past year the County distributed over \$78,000 in state Incentive Funds to local agencies to prevent out-of-home placements of troubled children and youth. The County also provides a Youth and Family Mediation Program available free of charge in the Lebanon, Littleton, and Plymouth areas.

The Board of Commissioners has made great strides in expanding efforts to inform our constituents about county government. Tours of county facilities, a mock trial for school children, and an open house took place during County Government Week in April, and plans are underway for an even broader program for the coming year (April 5-11). We held a special information session for local officials in September, have spoken to school and civic groups, and developed a slide presentation to show people what the county does.



In closing, we wish to express our sincere appreciation to local officials and agencies and the citizens for continued interest and cooperation in our efforts to serve you. The public is invited to attend our regular meetings at 9:15 a.m. on Thursdays at the County Administration Building in North Haverhill. The Commissioners also welcome the opportunity to speak or show our slides to students and civic groups. Please call our office at 787-6941 for further information or to request a speaker.

Respectfully submitted,  
Betty Jo Taffee, Chairman, District #3 (603)786-9836  
Gerard J. Zeiller, Vice Chairman, District #1 (603) 448-1909  
Raymond S. Burton, Clerk, District #2 (603) 747-3662

## **UPPER VALLEY-LAKE SUNAPEE COUNCIL REPORT TO MEMBER COMMUNITIES**

### **WHO ARE WE**

There are nine Regional Planning Commissions in New Hampshire and 12 in Vermont. Like the others, the Upper Valley Lake Sunapee Council is a private, non-profit corporation enabled by state legislation. Our organization consists of the following people:

*Board of Directors:* Each member town is entitled to at least two members on the Board of Directors. This Board is the Upper Valley Lake Sunapee Council, and approves the annual work program and budget.

*Executive Committee:* Most of the authority for overseeing day to day operations of UVLSC has been delegated to this Committee, made up of members of the Board of Directors. The Executive Committee meets monthly.

*Staff:* There are seven full-time and three part-time staff members. The full-time staff include four planners, two community development specialists, and a secretary/receptionist. The part time staff include a bookkeeper, map/graphics person, and another planner.

### **WHERE THE MONEY GOES**

Most of the money comes from five major sources: dues, federal community development funds ("CDBG"), the states of New Hampshire and Vermont, local technical assistance via contracts with member communities, and transportation planning. Overall, your dues support just over one-fifth of our operation. For each dollar of dues, we obtain nearly four dollars of additional funding which we use for services to the region.

Where the money goes is simple: people. we invest most of the money in our staff, buying brains, education, and experience. The rest pays for an office, telephones, small computers, and mapping equipment - the basics necessary for the people to do the job.

## MASCOMA HOME HEALTH SERVICES

We are pleased to have the opportunity to report on the activities of Mascoma Home Health Services for 1991, our twenty second year of providing home and community health care to the residents of your community.

This has been a year of tremendous growth in the need and request for home care services. Nursing visits alone have increased 60%. We are proud of our staff of nurses, therapists, home health aides, homemakers and parent aides. Their experience, dedication, and skill in caring for people in their homes have made it possible for us to meet this challenge.

The Maternal and Child Health Program is available to young families in the community. This program includes a well child clinic with an enrollment of 175 children 0-6 years of age who receive immunizations, physical exams, vision screening, and information on nutrition, dental care, safety, child development. Follow-up home visits to some children and families are made by nurses specializing in pediatric care and parent aides, to help them care for themselves and their children in the most productive and positive way possible. This year we have added a Respite Child Care program available to families enrolled in our programs.

Community clinics including monthly blood pressure screenings, routine foot care and a yearly Flu Vaccine clinic are also a part of the health promotion activities of the agency. Anyone is welcome to attend these clinics.

This year the professional staff has made 10,056 home visits. In the town of Grafton 404 visits were made. Sixty-eight individuals received services in all programs.

On behalf of the Board of Directors made up of community volunteers, the staff and the people who are helped by our care a thank you for your part in making our programs possible. We look forward to working with you in the coming year.

Respectfully submitted,  
Janet G. Knight, Executive Director.

# UPPER VALLEY SENIOR CITIZENS COUNCIL, INC.

## Statistics for the Town of Grafton October 1, 1990 - September 30, 1991

Number of Senior Grafton Residents served - 73 (of 131 over 60; 1990 census)

| Services  | Unit of Service | Units of Service | X | Unit * Cost | Total Cost of Service |
|---|-----------------|------------------|---|-------------|-----------------------|
| Congregate/Home   |                 |                  |   |             |                       |
| Delivered Meals   | Meals           | 2552             | x | \$4.22      | \$10,769.00           |
| Transportation  | Trips           | 291              | x | \$5.49      | \$1,598.00            |
| Adult Day Service   | Hours           | n/a              | x | \$4.43      | n/a                   |
| Social Services   | Half Hour       | 208              | x | \$8.62      | \$1,793.00            |
| GCSCC cost to provide services for Grafton Residents only |                 |                  |   |             | <u>\$14,160.00</u>    |

Number of Grafton volunteers: 14. Number of Volunteer Hours: 2058.

GCSCC mails out Newsletters to approximately 28 Grafton addresses.

|  |     |
|--|-----|
| Request for Senior Services for 1991   | 833 |
| Received from Town of Grafton for 1991 | 833 |
| Request for Senior Services for 1992   | 900 |

### NOTES:

Unit Cost from Audit Report for October 1, 1990 - September 30, 1991.

Services were funded by: Federal and State programs 48%, Municipalities,

Grants & Contracts, County and United Way 15%, Contributions 13%,

In-Kind donations 20%, Other 2%, Friends of GCSCC 2%.

## COMPARATIVE INFORMATION

### From Audited Financial Statement For

### UPPER VALLEY SENIOR CITIZENS COUNCIL, INC.

#### UNITS OF SERVICE PROVIDED:

|                           | FY '90 | FY '91 |
|---------------------------|--------|--------|
| Dining Room Meals         | 50,208 | 51,764 |
| Home Delivered Meals      | 89,984 | 95,844 |
| Transportation (Trips)    | 37,828 | 35,114 |
| Adult Day Service (Hours) | 6,314  | 5,564  |
| Social Service (1/2 Hour) | 8,013  | 11,854 |

#### UNITS OF SERVICE COSTS:

|                        |        |        |
|------------------------|--------|--------|
| Congregate/Home        | \$4.42 | \$4.22 |
| Delivered Meals        |        |        |
| Transportation (Trips) | \$4.68 | \$5.49 |
| Adult Day Service      | \$3.00 | \$4.43 |
| Social Services        | \$8.38 | \$8.62 |

For all units based on Audit Report Oct. 1, 1990 - Sept. 30, 1991

# **ANNUAL OUTREACH REPORT TRI-COUNTY COMMUNITY ACTION PROGRAM SERVICES**

## **Overview of Tri-County Community Action Program and LISTEN**

Tri-County Community Action Program (CAP) provides comprehensive and effective outreach services to Grafton residents. The services are provided locally through Lebanon In Service To Each Neighbor (LISTEN, Inc). Both agencies are private non-profit organizations incorporated in New Hampshire nearly 20 years ago. Tri-County CAP serves Grafton, Carroll and Coos counties while LISTEN's service area focuses on southern Grafton County in New Hampshire and northern Windsor County in Vermont.

CAP contracts with LISTEN each year to provide services to low and moderate income residents. The funding raised in the seven municipalities in the CAP/LISTEN service area forms the basis of LISTEN's contract fee for outreach services. The contract is revised each year to include the total of municipal funds raised in the calendar year. CAP does not deduct any administrative fee so the total appropriations from the seven area towns are paid to LISTEN.

LISTEN's relationship with CAP does provide area residents with access to goods and services which would not otherwise be available through LISTEN. Area towns gain access to matching federal and state funds through CAP for emergency services (rent payments for homeless people, utility grants) which may otherwise be the financial responsibility of area towns and cities.

The program and financial information presented in this proposal is based on LISTEN for two reasons. First, LISTEN is the agency that actually expends the town funds after being routed through CAP. Secondly, each local CAP outreach service site then prepares the funding requests for municipalities within their service area since the local service site is most familiar with community policies and practices.

## HOUSING IMPROVEMENT PROGRAM REPORT

In September of 1989, the Town of Grafton was awarded \$350,000 in Federal Community Development Block Grant (CDBG) funds by the New Hampshire Office of State Planning to provide assistance to improve housing conditions for eligible residents. The program was substantially completed by June 30, 1991 with twenty-three needy households assisted with program funds. Some of the work completed included:

- rehabilitation of 20 sub-standard housing units occupied by low and moderate income households;
- replacement of 3 non-rehabilitatable housing units with used HUD approved mobile homes;
- ten substandard septic systems were replaced with State approved systems;
- eleven housing units had heating systems replaced or substantially upgraded;
- all housing units had electrical systems upgraded;
- most housing units had energy conservation improvements.

Since there were more eligible applicants for assistance than funds available, the Town of Grafton submitted another CDBG application for more housing rehabilitation assistance. This application was not approved by the State. The Town plans to submit another application in January, 1992. Notification regarding this second round of funding will be made by the State towards the end of April.

Boris Sherwin, Program Director

## UPPER VALLEY HOUSEHOLD HAZARDOUS WASTE COMMITTEE

The Upper Valley Household Hazardous Waste Committee held its eighth annual collection of household hazardous waste materials, May 4, 1991.

The 1990 annual collection collected 53 drums and about 100 cars had to be turned away due to budget restraints. In 1991, due to an increased budget, no one had to be turned away and 60 drums were collected. Last May, over 383 households were served. This increase in community participation shows that citizens are aware of the importance of keeping toxic materials out of landfills and are willing to support such a program with their own efforts.

The Committee receives the major portion of its financial support from regional landfills in the Upper Valley. In addition, contributions from local businesses and organizations, grants from the states of New Hampshire and Vermont, and on-site donations have made it possible for us to conduct eight annual Collection Days. However, each year costs increase for the disposal of the hazardous materials at out-of-state licensed facilities. This year, the Committee is looking for additional funds so that all residents who come to the site can be served.

The next Collection Day will be held Saturday, May 2, 1992. Area residents are welcome.

Respectfully submitted,  
Colin High, Chair

## AUDITOR'S REPORT

We have audited the financial statements of the Town of Grafton for the year ended December 31, 1990, and have issued our report thereon dated July 9, 1991. In planning and performing our audit, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

The following conditions were noted that we do not consider to be material weaknesses:

### CUSTODY OF TOWN FUNDS

RSA 41:29 states in part: "The Town Treasurer shall have custody of all moneys belonging to the Town...". During our audit, we discovered some cash accounts being held by individuals which appear to contain Town monies. It is our recommendation that the Selectmen follow-up with all individuals and organizations who keep cash accounts and determine which are Town funds and should be in the custody of the Treasurer.

### TOWN CLERK'S ACCOUNTS

During our audit of the Town Clerk's records, we noted some problems with the accounts. It was noted during the audit that the Town Clerk is not making timely deposits. For the year ended December 31, 1990, the Town Clerk made remittances to the Treasurer only nine times, with two of them totaling approximately \$8,000. RSA 261:165 states in part "The Clerk shall pay all fees collected to the Town Treasurer at least on a weekly basis, or more frequently at the discretion of the Commissioner of Revenue Administration. Such payments may be deferred until the permit fee receipts total \$500." It is our recommendation that the Town Clerk make remittances in accordance with the RSAs.

Also, RSA 261:153 states, in regard to a minimum fee for a motor vehicle registration, "In no event, however, shall the fee be less than \$5." During our audit, we discovered instances in which the Town Clerk was only charging \$2 for a motor vehicle registration. It is our recommendation that the Town Clerk become familiar with the correct charges for all of the items for which she is responsible for making collections.

We also noted some instances for improvements in the Town Clerk's office. When the Town Clerk receives permits from the State of New Hampshire, she also receives a sheet showing the permit numbers that should have been received. The Clerk should verify the numbers on the permits with the numbers on the sheet, and follow-up with the State on any discrepancies. She should also keep the monthly sheets on file. Also, the Town Clerk should be recording the permits by date issued in the cashbook, not at the end of each month, as is currently being done. These daily entries should then be reconciled with the remittances made to the Treasurer.

### **PAYROLL RECORDS**

During our testing of the payroll transactions, we noted that not all employees have a completed form W-4 on file. We recommend that the person responsible for the payroll have all the required documents filled out properly and on file.

### **GENERAL FIXED ASSETS**

In order to comply with generally accepted accounting principles, the Town should maintain a complete and detailed record of its general fixed assets valued at historical cost. As is the practice followed by most other municipalities in New Hampshire, such records are not maintained. We recommend that the Town give future consideration to establishing a system for maintaining appropriate records of its investment in fixed assets.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which upon acceptance by the Board of Selectmen is a matter of public record.

In closing, we would like to express our appreciation to those persons whose cooperation and assistance have helped us to achieve efficiencies in completing our audit.

After you have had an opportunity to review our audit report and comments above, we would be pleased to meet with you to discuss any questions that you might have.

Very truly yours,  
Plodzik & Sanderson  
Professional Association



## 1991 MARRIAGES

| Date of Marriage | Place of Marriage | Name & Surname of Bride & Groom             | Residence at time of Marriage | Date of Birth      | Person by whom Married                      |
|------------------|-------------------|---|-------------------------------|--------------------|---|
| June 22, 1991    |                   | Thomas Buskey<br>Hope M. Schoenweiss        | Grafton, NH<br>Grafton, NH    | 5/21/66<br>5/29/34 | Douglas Thompson, JP<br>Bristol, NH         |
| Aug. 23, 1991    | Bristol, NH       | Byron G. Rogers<br>Lorna Mae Bowne Bartz    | Grafton, NH<br>Grafton, NH    | 4/14/43            | Pastor Robert P. Farah<br>Center Harbor, NH |
| Sept. 21, 1991   | Moultonboro, NH   | Roy Scott Gosnell<br>Sharon Jean Hunt Swain | Grafton, NH<br>Grafton, NH    | 4/7/60<br>4/20/67  |   |

## 1991 BIRTHS

| Date of Birth  | Place of Birth | Name of Child        | Mother's Maiden Name    | Name of Father     | Residence   |
|----------------|----------------|----------------------|-------------------------|--------------------|-------------|
| Feb. 24, 1991  | Hanover, NH    | Paul Michael Sibelle | Paul G. Sibelle         | Shannon Dodge      | Grafton, NH |
| March 21, 1991 | Hanover, NH    | Jacob Hartley Stiles | Karl H. Stiles          | Tacia Woodin       | Grafton, NH |
| May 31, 1991   | Hanover, NH    | Taylor Neil Crawford | Timothy Crawford        | Kathleen Loeven    | Grafton, NH |
| Aug. 28, 1991  | Grafton, NH    | Cody James Dugan     | Martin James Dugan, Jr. | Donna June Finney  | Grafton, NH |
| Sept. 4, 1991  | Lebanon, NH    | Morgan Jeanne Peront | Brian Ernest Peront     | April Lee Hamelin  | Grafton, NH |
| Sept. 20, 1991 | Lebanon, NH    | Jennifer Helen Brown | Gordon Karyle Brown Jr. | Wendy Lynn Gibbons | Grafton, NH |
| Oct. 23, 1991  | Franklin, NH   | Katie Lee Gauthier   | Michael Wayne Gauthier  | Michelle Pothier   | Grafton, NH |

## 1991 DEATHS

| Date of Death | Place of Death | Name & Surname of Deceased | Age | Sex | Marital Status | Occupation     | Father/Mother's Maiden Names           |
|---------------|----------------|----------------------------|-----|-----|----------------|----------------|--|
| 5/22/91       | Yazoo City, MI | Maude A. Doten             | 86  | F   | Widow          | Homemaker      | Ralph Del Ellis<br>Lotta Johnston      |
| 5/25/91       | Hanover, NH    | Jeffrey Allen McLaughlin   | 26  | M   | Married        | Press Operator | Patrick McLaughlin<br>Mildred Tibbetts |
| 12/9/91       | New London, NH | Philip Sheridan Paight     | 89  | M   | Married        | Retired        | Joseph Paight<br>Lucy Toms             |
| 12/10/91      | Norwood, MA    | Josephine M. Thoresen      | 72  | M   | Married        | Homemaker      | Lyons                                  |
| 12/14/91      | Grafton, NH    | Thomas Crimmins            | 74  | M   | Married        | Civil Servant  | William Crimmins<br>Gertrude McEvoy    |

**Typesetting by Mascoma Valley Messenger •**

**Printing by PDQ Printing, Lebanon**

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